



निविदा प्रपत्र – टेक्निकल बीड

सेंट्रल बैंक ऑफ इंडिया, आंचलिक कार्यालय पुणे अपने प्लॉट क्र 639-641, मार्केट यार्ड, गुलटेकड़ी, पुणे स्थित कार्यालय भवन के इंटेरिओर फर्नीशिंग (कार्पेटरी, फर्निचर, फाल्स सीलिंग, इलैक्ट्रिकल, डेटा कार्य, एयर कन्डीशनिंग लो साइड, पेंटिंग और अन्य संबन्धित कार्य करने हेतु प्रतिष्ठित सेवा प्रदाताओं से ऑनलाइन प्रक्रिया से निविदा आमंत्रित करता है

निविदाकार का नाम : -

निविदा प्रस्तुत करने की अंतिम तिथि: 03/07/2026 दोपहर 03:00 बजे तक ऑनलाइन प्लेटफ़ॉर्म

www.abcpurchase.com पर

प्री-बीड मीटिंग : 18/06/2026 दोपहर 03:00 बजे, आंचलिक कार्यालय, पुणे

निविदा खोलने की तिथि: 03/07/2026 दोपहर 03:30 बजे ऑनलाइन प्लेटफ़ॉर्म www.abcpurchase.com पर

निविदा शुल्क: डिमांड ड्राफ्ट के रूप में ₹2,000.00 (₹ दो हजार मात्र (अप्रतिदेय)
बयाना जमा राशि: डिमांड ड्राफ्ट के रूप में ₹4,00,000.00 चार लाख मात्र (प्रतिदेय)
(एमएसएमई एक्सप्शन लागू)

इंडिपेंडेंट एक्सटर्नल मॉनिटर (आईईएम)- 1) श्री अनंत कुमार

ईमेल - anant_in@yahoo.com

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निविदा संबन्धित संपर्क

सेंट्रल बैंक ऑफ इंडिया,

व्यवसाय सहायता विभाग, आंचलिक कार्यालय, पुणे

317, एम जी मार्ग, कैप, पुणे – 411001

archpunezo@centralbank.bank.in ; gadpunezo@centralbank.bank.in



TECHNICAL BID

Central Bank of India, Zonal Office Pune Invites tender from reputed contractors through online mode for the Interior Furnishing Works (including Carpentry, Furniture, False ceiling, Electrical, Data work, Air conditioning low side, painting and other related works of new office building at Plot No. 639 to 641, Market Yard, Gultekdi Pune

Name of the Tenderer: - _____

Last Date of Submission of tender : 03/07/2026 at 3.00 PM on e-tender platform www.abcprocure.com

Pre- Bid meeting: on 18/06/2026 at 3.00 PM at Zonal Office, Pune

Date of Opening: 03/07/2026 at 3.30 PM on e-tender platform www.abcprocure.com

Tender fees :- ₹2000.00 (₹Two Thousand only) Through Demand Draft (Non-Refundable)
Earnest Money Deposit :- ₹4,00,000.00 (₹Four Lakh) Through Demand Draft (Refundable)
(MSME Exemption shall be applicable as per Govt guidelines)

Independent External Monitor (IEM)

1) Mr ANANT KUMAR	2) Mr NIRMAL ANAND JOSEPH DEVA
E -Mail: anant_in@yahoo.com	Email: meghanadeva2022@gmail.com

For Tender related Enquiry contact

**CENTRAL BANK OF INDIA,
Business Support Department, Zonal Office Pune
317, MG Road, Camp, Pune 411001
archpunezo@centralbank.bank.in ; gadpunezo@centralbank.bank.in**

CENTRAL BANK OF INDIA

PUNE ZONAL OFFICE, CAMP, PUNE-411001

NAME OF WORK: Interior Furnishing Works (including Carpentry, Furniture, False ceiling, Electrical, Data work, Air conditioning low side, painting and other related works of new office building at Plot No. 639 to 641, Market Yard, Gultekdi Pune

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NOTICE INVITING TENDER

EVENT ID - 59172

Dear Sir/ Madam,

Reg: Interior Furnishing Works (including Carpentry, Furniture, False ceiling, Electrical, Data work, Air conditioning low side, painting and other related works of new office building at Plot No. 639 to 641, Market Yard, Gultekdi Pune.

Central Bank of India, Zonal Office Pune invites tender through online mode from reputed Contractors who have a considerable experience in the field of said work for undertaking above said work.

The Quotations/tender document is available on bank's website www.centralbankofindia.co.in and <https://centralbank.abcprocure.com/> which is to be submitted online on <https://centralbank.abcprocure.com/>. EVENT ID 59172 The Technical Bid as well as Price Bid are to be submitted online in e-Tendering portal <https://centralbank.abcprocure.com> only. To upload 'TECHNICAL BID' & 'PRICE BID' the vendor/ Tenderer should have DIGITAL SIGNATORY TOKEN. Duly signed and stamped Scanned copies of the relevant documents as per Tender requirements are to be uploaded with the Technical Bid. The tender document is available from **till 03/07/2026 UPTO 3 PM** on above websites. Last date of submission **03/07/2026** at 3.00 PM through online mode only. Late tenders are liable to be rejected.

Please Note that the Bank does not bind itself to accept the lowest or any Tenders and reserve itself the right to accept/ reject any or all tenders either in whole or in part, without assigning any reason for doing so.

For any further information on the tender, Business Support department at Zonal Office, 317, MG Road, Camp, Pune-411001 may be contacted.

Email ID - archpunezo@centralbank.bank.in ; gadpunezo@centralbank.bank.in

**ASST.GENERAL MANAGER
BUSINESS SUPPORT DEPARTMENT**

Appendix I

1.	Name of Work	Interior Furnishing Works (including Carpentry, Furniture, False ceiling, Electrical, Data work, Air conditioning low side, painting and other related works of new office building at Plot No. 639 to 641, Market Yard, Gultekdi Pune.
2.	Name of Owner	Central Bank of India, Zonal Office, Pune 317, MG Road, Camp, Pune 411001
3.	Project Consultant	JYOTI PANSE ASSOCIATES 805/A-3, REVERIE, ABOVE SOKDA SHOW ROOM PUNE -411004
4.	Type of work	Interior furnishing and MEP work of Basement+G+3 storied building which includes Bank's branch with ATM, Training halls/ classrooms, Auditorium, Audit office, canteen, VIP lounge areas etc.
5.	Issue and submission of E-tender	Registered bidders can avail the e-tender from www.abcprocure.com and submit by uploading all documents. The tender is accepted through online mode only. Physical submission of tender is not acceptable and shall be rejected. All the scanned copies of Tender documents shall be duly signed and stamped by the owner/ partner (in case of partnership firm) and shall be uploaded online before tender closing time.
6.	Amendment of Bidding documents	At any time prior to the deadline for submission of bids, the employer may amend the bidding documents by issuing Corrigenda/ Addenda. Any Corrigenda / Addendum thus issued shall be a part of the tender documents and shall be communicated in writing or by cable to all purchasers of tender documents.
7.	Site Visit before preparing the tender.	The tenderer shall enclose/ upload the geo-tag photos of their site visit to the proposed work location along with technical bid documents.
8.	Date of commencement	Within 10 days from issue of order or handing over site, whichever is later
9.	Date / Time of completion	120 Days from the date of commencement of work as stated above (Sr.3)
10.	Tender fees	₹2000/- (₹Two Thousand Only) (non-refundable) shall be payable in the form of Demand Draft in favor of CENTRAL BANK OF INDIA payable at PUNE. (Exemption under MSME Rule applicable)
11.	Earnest Money Deposit (EMD)	₹4,00,000/- (₹ Four Lacs only) shall be payable in the form of Demand Draft in favor of CENTRAL BANK OF INDIA payable at PUNE. b) Tender of those who do not deposit earnest money shall be summarily rejected. (Exemption under MSME

		Rule applicable) c) The amount of earnest money will be refunded to the unsuccessful tendered on deciding about the acceptance or otherwise of the tender or on expiry of the validity period whichever is earlier. d) Successful bidder including MSME vendor has to submit EMD, which will be transferred towards a part of initial security deposit to be paid after award of the work. If successful tenderer does not pay the balance security deposit in the prescribed time limit and complete the agreement, his ear-nest money deposit will be forfeited. e) No interest shall be payable on earnest money deposit
12.	Execution of Agreement	After conclusion of tender process, successful bidder shall be issued work order from Bank and the tenderer shall procure stamp paper of ₹500/- for execution of agreement between Bank and the contractor
13.	Liquidated damages (LD)	1) LD :- 0.5% of the accepted contract sum per week and part thereof subject to maximum of 5% of the accepted contract value. 2) Inordinate Delays: Inexcusable delays beyond one-fourth of the completion period (i.e. beyond 1 month) may be treated as inordinate delays, maximum limit on LD shall be 10% (instead of 5%) of the total contract value.
14.	Retention Percentage	Total 10% of value of work shall be retained. Out of which 2% of EMD and 8% shall be deducted from every running bill.
15.	Defect liability period	12 (Twelve) months from the date of completion of work.
16.	Release of retention amount after completion	Out of total 10% retention, 5% shall be returned after completion of overall project and after payment of final bill
17.	Security Deposit	5% of the project cost will be kept till the completion of Defect liability period (as per sr.no.9) and shall be released only after successful completion of defect liability period i.e. 12 months from the date of issue of completion certificate from the Project Engineer/ Architect.
18.	Interim payment	Min. work value = 25.0 Lakh
19.	Period of Honoring Interim Certificate	30 days on the receipt of bill from the Contractor. (No interest shall be paid for delay in payment)
20.	Final Payment	After satisfactory completion of overall work
21.	Period of Honoring Final Certificate	45 days on the receipt of final bill from the Contractor. (No interest shall be paid for delay in payment)
22.	Additional Performance Security	In case tendered rate is below certain 25 % of Bank's Architect's Estimate, separate bond of amount equivalent to 25% of difference of bank's estimate & L1 amount

		will be required from tenderer for the quality of work/ workmanship as per drawings & specifications.
23.	Integrity Pact	Each participating bidder shall upload duly signed upload Integrity Pact at the time of submission of bid. Contractor who fails to signed, stamped and upload the integrity pact shall be out rightly rejected.
24.	Terms of Rates	The quoted rates shall be inclusive of all and shall be EXCLUDING OF GST ONLY
25.	Validity of Rates	The quoted Rates in the Tender shall remain valid till the completion of the work. No escalation in rates shall be allowed in any case.
26.	Other Conditions	Proposed work site is located in the jurisdiction of Market Yard Committee and Pune Municipal Corporation. Hence all the rules, regulation and timing adhering to both the institutions shall be followed strictly. Contractor shall be responsible for payment of penalty/ action taken from these institutions in case of breach of their rules and regulation.

**ASST.GENERAL MANAGER
BUSINESS SUPPORT DEPARTMENT**

FORM OF TENDER

**To,
The Assistant General Manager
Zonal Office, Pune
Central Bank of India
1st Floor, 317, MG Road, Camp, Pune -01**

Sub: Interior Furnishing Works (including Carpentry, Furniture, False ceiling, Electrical, Data work, Air conditioning low side, painting and other related works of new office building at Plot No. 639 to 641, Market Yard, Gultekdi Pune.

Dear Sir/ Madam,

1 Having examined the requirement and scope of work, having visited the site and having satisfied ourselves as to the location of the site and working conditions, I/We hereby offer to execute the above works at the respective rates which I/We have quoted, for the said scope of work.

2 I/ We shall execute works at my/our tendered rates together with any variations in quantities approved by the Bank.

3 In the event of this tender being accepted, I/We agree to enter into and execute the necessary contract agreement required by you. I/We agree not to employ Sub- Contractors other than those that may be approved by you.

4 I/ We agree to pay and bear Income-tax, GST, Works Contract Tax, Labour Welfare Fund Charges, Octroi duties and all other taxes etc. as prevailing from time to time on such items for which such taxes and charges are levied by the appropriate authorities. The rates shall be quoted in all inclusive except GST.

5 I/ We are responsible for any issues related to ESI, EPF, Minimum Wages, Contract Labour or other Labour laws as prevailing from time to time.

6 I/ We understand that you are not bound to accept the lowest offer or bound to assign any reasons for rejecting our tender.

7 I/ We agree to keep our offer open for 120 days from the date of opening of the Price Bid.

Thanking you,

**Signature of Tenderer with Seal & Address
Date:**

CHECK LIST

Following documents, forms, statements, conditions, schedules, drawings etc. should be submitted with the tender otherwise the tender will be rejected.

Sr.No.	Brief Details of Documents required
1	Payment of Earnest Money and Blank Tender form duly signed and stamped as stated in the tender notice along with necessary documents in support of eligibility criteria stated in the tender notice and in the detailed tender notice
2	List of Works in Hand and tendered for (Statement No I) along with requisite certificate
3	List of Works of similar type and magnitude carried out by Contractor (Statement No II) along with requisite certificate
4	Details of Equipment and tools for interior along with MEP proposed to be deployed on the work immediately (Statement No III) along with requisite certificate
5	List of Technical Personnel available with the tenderer and Personnel to be deployed on this work (Statement No IV)
6	Attested Copy of Partnership Deed/ Memorandum and Article of Association. If the tendering contractors are a firm or company, they shall, in their forwarding letter should mention the names of all the partners of the firm or the company as the case may be and the names of the partners who hold the power of attorney authorizing him to conduct transactions on behalf of the Company / Firm. Copy of such power of attorney duly signed by all partners shall be uplinked. Note:- JVs/ Consortiums/ MOUs shall not be considered.
7	Attested copy of PAN Card and latest Income Tax Return Returns for last 5 financial years.
8	Attested Copy of valid Registration Certificate
9	Contractors proposed methodology and Schedule program as stated in the bid document with resource logistics for this work
10	GST TIN Registration Documents, Works Contract Certificate (as per Works Contract Act 1989)
11	Bid capacity calculations certified in original by the Chartered Accountant Certifying this tender specifically.
12	The documents and certificates justifying other technical qualification criteria like turnover, completion of works, work in hand, etc.
13	The Contractor has to comply to all legal activities pertaining to Provident Fund Act 1952, Contract Labor Act (Regulation and Abolition) 1970, It is binding on the contractor to comply to legal procedure mentioned in above Act. For this the relevant Contractor / Contracting Firm must submit undertaking which certifies their compliance to above mentioned Acts. Any New law declared by the Government regarding Tax/Fees must be accepted by

	the Contractor.
14	It is responsibility of Contractor to pay and accomplish all revised/ New Taxes declared by the Government.
15	Solvency certificate of Rs. 40 lacs to be provided by the bidder.
16	Geotagging of photograph of site visit prior to bidding to be enclosed in tender – Technical bid

- Note: (I) All documents must be signed and stamped by the Tenderer.
- (ii) Information asked in prescribed Proforma shall be submitted in prescribed format only.
 - (iii) The enclosures document shall be in the form of attachments duly signed by the contractor and uploaded in e-tendering system. The attachments shall be signed scanned copies of original documents duly certified by competent authorities. At the time of opening of tenders (documents), every bidder shall produce all such original documents (from which the scanned copies are uploaded) for verification from BANK authorities.
 - (iv) If BANK detects any discrepancy in original and scanned documents uploaded on e-tender website, the bid submitted by the bidder shall be treated as non-responsive and rejected.

GENERAL CONDITIONS

1. Prior to submission of tender, contractors shall visit the location of said work and become well acquainted with the nature, scope, extent, location, working condition etc. of the work and obtain all required clarifications from the department. The Bidder / Authorized Representative should visit proposed work site for inspection. Geo-tagging- It is mandatory for the contractor to carry out the geo tagging by himself or by his authorized re-presentative, and the date and time of geo tagging by himself or his authorized re-presentative must be mentioned on the certificate as per Statement V which should be self-attested.
2. Item to be carried out are listed in the attached schedule of quantities. Bank reserves the right to add/omit any items /partly or fully without giving any reasons. The rate for any new item introduced shall be settled by the Bank after getting necessary rate analysis from the successful bidder.
3. The rates quoted in the tender should include all charges for material, labor, transportation and Loading, unloading taxes, if any etc. and bank shall not be responsible for any other incidental expenses in this connection.
4. The extra and deviated item rates shall be settled by a rate analysis wherein a gross profit (inclusive of overheads) of 10% of total cost of material + Labor shall be paid, Cost of material being supported by vouchers and labor estimated as per approved norms or as per actual, if norms are not available.
5. The quantities contained in the scheduled are only approximate/ notional and may vary, for which no extra compensation will be paid to the contractors. They are meant only for tendering purpose, so that a common base is available for comparison. The work actually done will be measured as per actual and paid for.
6. The Rates shall be firm and fixed and shall not be subject to any change, variation in price of materials and labor, labor strikes whatsoever and shall hold good till completion of work. No escalation shall be payable for price variation and / or changes in tax structure.
7. This is an Item-Rate contract, an acceptance of the contract shall mean essentially acceptance of rates for each individual items of work. The actual payment however shall be made on actual authorized quantities.
8. The Bank does not bind itself to accept the lowest or any tender and reserves itself the right to accept/reject any or all the tenders without assigning any reasons for doing so.
9. The contractor shall at his own expenses rectify the unsatisfactory works within 7 days from the date of intimation. In case of failure to do so, Bank reserves the right to carry out the work through any other agency/agencies and such expenditure will be recovered from the Contractor in due course of time.
10. All soil filth; rubbish and other objectionable materials shall be at once carted away out of the premises as per local authority's rules in force, if any, at his own cost and expenditure. In absence of above, the Bank may do at the Contractor's risk and cost.
11. The tenderers are requested to sign the tender form and the schedule of quantities on all pages otherwise the same shall be rejected.
12. Rates quoted in the tender/quotation should be valid for at least 120 days from the date of submission of tender.
13. Contractor shall have to complete the work within **120 days** from the date of commencement of the work as stated in Appendix I.

14. In case, contractor fails to complete the work within the said period, liquidated damages @ 0.50% per week and part thereof maximum up to 5% of contract value will be levied till the work is completed in all respects, as per bank's specifications.
15. Retention money 5% of the total billed amount shall be retained with the bank till the completion of the defect's liability period of 12 months.
16. **Inordinate Delays:** Inexcusable delays beyond one-fourth of the completion period (i.e. beyond 1 month) may be treated as inordinate delays, maximum limit on LD shall be **10% (instead of 5%)** of the total contract value.
17. Best specified materials are used by the firm and to complete the job with utmost workmanship and as per bank's requirements.
18. Safety and security of the material and Labor will be responsibility of the contractor and Bank will not be responsible for the same. The Contractor shall strictly comply with provision of contract labor (Regulation & Abolition) Act of Maharashtra Govt.
19. The tenderer must not assign the contract or sublet any portion of the contract except with the written consent of the Bank.
20. The contractor shall be responsible of making good of public property in case of any damage happened during execution of said work.
21. The Bidder shall have necessary registration with State / Central Revenue Dept. i.e. GST, PAN CST etc.

22. TERMS OF PAYMENTS: -

- 1) No Advance shall be paid.
- 2) Interim bills shall be paid for min value of work of (Minimum 25 Lakh)
- 3) Final bill Payment shall be done after completion of overall work and after checking and certification from the Bank's Architect. Payment of final bill shall be made after deduction of Retention Money as specified in APPENDIX –I.

The acceptance of payment of the final bill by the Contractor would indicate that he will have no further claim in respect of the work executed.

SPECIAL TERMS AND CONDITIONS

1. This invitation is open to all prospective tenderer who have the required capacity and competency to carry out the work as per the pre-qualification criteria prescribed herein.
2. To be eligible for award of the contract the tenderer shall provide satisfactory evidence to the BANK of their eligibility, capability and adequacy of resources to carry out the work / contract effectively as per check list provided in the tender document.
3. Any tenderer meeting minimum qualifying criteria in terms of Financial and Work Experience in similar works to the provisions of this tender document will be treated as qualified.
4. For evaluation under the Financial Capability and Work experience / technical capabilities, the strength of the Bidding Company only (as a sole Contractor) shall be considered.
5. Joint venture or consortium is not allowed.
6. The bidding company or group company or subsidiary company those who have entered into Corporate Debt Restructuring (CDR) and those who are in process of Corporate Debt Restructuring (CDR) are not eligible to participate for this tender. The contractor/ tenderer should submit his undertaking regarding CDR on his letterhead in technical submission. If contractor fails to submit the same, BANK reserves the right to reject the tender.

ADDITIONAL CONDITIONS AND INSTRUCTIONS TO THE CONTRACTOR

Working Methodology and Progress Schedules

1. **Deployment of Project Manager** : The contractor shall deploy a full time Project Manager, Single point of contact for the project who shall be well qualified with Minimum experience of 8 to 10 years in the construction and interior fit-out industry, in which at least 5 years acting as a lead Project Manager for corporate interiors. He shall have Prior experience executing bank branches, including secure ATM zones, strong rooms, and server rooms Hands-on experience installing acoustical wall panelling and soundproofing systems for auditoriums or training halls is necessary. He shall possess deep knowledge of detailed plywood partitions, structural glass panels, glass doors, and modular workstations. Experience of supervising complex Gypsum, POP, wooden, and modular acoustic grid ceiling layouts.
2. The Project Manager shall have Competency in coordinating HVAC, firefighting systems, complex electrical wiring, data networking, and access control systems.
3. The Contractor shall submit within the time stipulated by the Architect/ Engineer-in-Charge, in writing the details of actual methods that would be adopted by the Contractor for the execution of any items as required by Architect/Engineer/ Bank at each of the locations, supported by necessary detailed drawing & sketches including those of the plant & machinery that would be used, their location, arrangement for conveying & handling materials etc. & obtain prior approval of the Engineer-in- Charge well in advance of starting of such item of work. The Architect/Engineer-in-Charge/ Bank reserves the right to suggest modifications or make corrections in the method proposed by the Contractor whether accepted previously, or not, at any stage of the work to obtain the desired accuracy, quality & progress, which shall be binding on the Contractor. The Bank will not entertain any claim on account of such change in the method of execution.
4. Progress Schedule:
The contractor shall within the period stipulated in writing to start the work, furnish final progress schedule in quadruplicate indicating the date of actual start, the weekly progress expected to be achieved and anticipated completion date of each major item of work to be executed by him, supported by indicative dates of procurement of materials, and setting up of machinery, labour, cash flow etc.
5. The Contractor shall employ sufficient equipment and labour as may be necessary to maintain the progress schedules. The working and shift hours restricted to one shift a day. Work would not be normally allowed to be carried out during night. In exceptional circumstances, if the Contractor requests, certain portion of work may be allowed to be carried out during night under supervision. The Contractor shall provide adequate and necessary lighting arrangement etc. for night work as directed by Employer without any extra cost. In case during review of the progress if the work is lagging behind the approved work plan, the contractor shall submit the revised work plan for the approval of the engineer so as to complete the project work in original contract period.
6. The Contractor shall submit the Daily Progress report of the site to the employer which shall be communicated through email along with site photographs.
7. Any kind of liasoning required with permits/ sanctions from the local authorities/ statutory bodies

necessary for the work shall be done by the contractor.

8. The contractor is prohibited to use the existing lift, toilets in the building for labour use. The contractor shall consider floor protection sheets to be installed for the existing lifts and flooring without any additional cost. He shall replace and restore any damages occurred to existing building and its components including but not limited to flooring, lift panels and floor, or toilet tiling, sanitary wares, plumbing fittings, water line, drainage line etc. if damaged during the execution of work. No separate payment for the same shall be made.
9. The contractor will have to pay the bills for water and electricity used on site for the tenure of his contract.
10. The Contractor shall strictly ensure that no child labor is employed, engaged, or permitted to work on the project site in any capacity, whether directly by the Contractor or indirectly through any sub-contractors, vendors, or material suppliers.

11. Handing over of work

All work and materials, before finally taken over by BANK will be entire liability of the Contractor for guarding, maintaining and making good any damage of any magnitude. Interim payments made for such work will not alter this position. The interim payment shall be treated as advance for purpose of payment.

The handing over by the Contractor and taking over by the Architect/ Engineer-in-charge or his authorized agent will be always in writing of which copies will be given to the Engineer-in-charge, his authorized representative and the Contractor. It is to specify that the defect liability period will be counted from the date of taking over of entire work by the Bank.

12. Assistance in Procuring Priorities, Permit, etc.

The Engineer on written request by Contractor will, if in his opinion the request is reasonable and in the interest of work and its progress, assist the contractor in securing the priorities, for deliveries, transport, permits for controlled materials, etc. where such are needed. The BANK will not however be responsible for the non-availability of such facilities or delays in this behalf and no claim so on account of such failure or delays shall be allowed by the BANK.

MINIMUM ELIGIBILITY CRITERIA

Contractor must fulfill below mentioned criteria to become eligible for this tender. Required documents are to be submitted along with this tender duly signed and stamped.

SN	Minimum eligibility criteria	Documents required
1.	The applicant should be a well-established and reputed firm having minimum experience of 10 years in the same field, and who is willing to open branch office in Pune if the contract is awarded.	Firm registration certificate/ Firm/ partnership deed
2.	Contractor shall have experience of similar projects in Banks, Institutes & Corporate /commercial offices, Auditorium projects (Private/ Semi Govt/ Govt) of Interior work including MEP in past 3 years of similar magnitude	Work Order, Completion certificates and photographs and all Necessary documents shall be attached
3.	Contractor shall have at least completed 3 projects of similar magnitude of Bank, PSU/Semi Govt/ Govt etc. in last 7 years	
4.	The applicant should have satisfactorily completed 'similar' works of magnitude as specified below during the last 7 years ending 31/03/2026 (i) One similar completed work, costing not less than Rs. 1.6 Crore or (ii) Two similar completed works, each costing not less than Rs. 1.0 Cr ₹or (iii) Three similar completed works, each costing not less than Rs. 0.80 Cr *Note- Similar works shall consist of furniture works including acoustical, grid, gypsum false ceiling, partitions in acoustics, painting and polishing, electrical, Data Networking, HVAC and FAS, CCTV for similar area of for Banks/ Institutions/ corporate sector/ Govt/ semi Govt organizations.	Certificate by an authorized officer or equivalent of the organization for whom the works has been done. Additionally, committee may, at its own discretion visit the site/s.
5.	The applicant should have average annual financial turnover of (Rs. 3 CR) in relevant works during the last three FY ending 31/03/2026	Relevant documents to be submitted
6.	The applicant shall have Solvency of not less than Rs. 40 Lacs with the banks.	Bank's Solvency certificate provided for Rs. 40 lacs
7.	Available Bid capacity – The bidder should possess the bidding capacity as calculated by the specified formula. The formula generally used is; Available Bid Capacity = A x M x N -B, where A= Maximum value of engineering (Civil/	Bid capacity calculation sanctioned with sign and stamp of the Chartered Accountant.

	/Electrical/ Mechanical as relevant to work being procured) works executed in any one year during the last five years (updated at the current price level), considering the completed as well as works in progress. M= Multiplier Factor (usually 1.5) N= Number of years prescribed for completion of the work in question. B= Value (updated at the current price level) of the existing commitments and ongoing works to be completed in the next 'N' years.	
8.	Electrical contractor shall possess valid license (Anudnypatra) who is going to supervise the site	Anudnya Patra with identity his AADHAR card shall be provided

Note:- 1) The contractor shall mention only those works executed during last 7 years which fulfills the eligibility criteria. The list is to be substantiated with the documentary evidence e.g. the work order and completion certificates in absence of which the application is liable to be rejected. (Other works should be mentioned on separate sheet). Submission of non-relevant documents shall be avoided.

2) For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of seven percent per annum, calculated from the date of completion to the date of Bid opening.

Other Eligibility Criteria and Documents required:

To qualify for award of this work, the tenderer shall have in its name and furnish the information detailed out below-

1. Payment of Earnest Money and Blank Tender form
2. Scan Copy of Earnest Money Deposited (Original to be submitted to Bank as epr the address mentioned above) / MSME Udhyam Certificate
3. Scan Copy of Tender Fee (Original to be submitted to Bank as epr the address mentioned above) / MSME Udhyam Certificate
4. GEO TAGGING Photo of site visit prior to submission of tender
5. Valid registration certificate under Goods and Service tax act 2017
6. The contractor has to comply to all legal activities pertaining to Provident fund act 1952, contract labour act (Regulation and abolition) 1970, it is binding on the contractor to comply to legal procedure mentioned in above act. For this relevant contractor / contracting firm must submit Rs. 100/- stamp paper which certifies their compliance to above mentioned acts.
7. Attested copy of PAN Card and latest Income Tax Returns for last 3 financial years.

I/ We hereby declare that, I/ We have read and understood the above eligibility criteria and I/We agree to comply with the same.

SIGNATURE OF CONTRACTOR
WITH DATE & SEAL

TECHNICAL SPECIFICATIONS FOR CIVIL / FURNITURE WORKS

Note: - Product with ISI stamp shall have to be provided where available in case non availability of such stamping for a particular product. Architects / Employer's decision as per list of material or otherwise shall be final & binding

01.00 WOOD WORK

01.01 Teak Wood: -

Teak wood shall be of the best quality available in India. It should be well seasoned and free from sap, knots, warps, cracks and other defects. All woodwork shall be planed neatly and truly finished to the exact dimension. All joints shall be neat and strong, truly and accurately and glued before being fitted together.

01.02 Veneers and Plywood: -

The veneers and the ply wood shall conform to the IS:303 respectively. It shall be resin bonded suitable for intended use. The Contractor shall submit approved samples at the Architect / Owner site office.

01.03 Phenol Bonded Ply Wood: -

Commercial ply wood, decorative ply wood conforming to IS:303/1975 bonded with phenol formaldehyde synthetic resin of **B.W.R.** type as specified in IS:848/1974 of approved make should be used.

01.04. Phenol Bonded Block Board: -

Commercial block board conforming of IS:1659/1979 bonded with phenol formaldehyde synthetic resin of IS:840/1974 of approved make should be used.

01.05 Phenol Bonded Teak Particle Board: -

Commercial Particle Board conforming to IS:3097-1980 exterior grade bonded with BWP type phenol formaldehyde synthetic resin. All edges of the Particle Board to be painted with one coat of chlorinated paint of approved shade, make and quality. The Particle Board should be of approved make.

01.06 Phenol Bonded Pre-Laminated Particle Board: -

Pre-laminated Particle Board should be 3 layered melamine faced conforming to IS:12823 of latest edition. This should also conform to DIN:68765 NEMA LD-3 and BIS License IS-3087 for plain Particle Board. All edges of the board to be painted with one coat of chlorinated paint of approved shade, make and quality. The pre-laminated Particle Board should be approved make with ISI mark.

01.07. Decorative Laminates: -

Laminate sheets shall be 1.00mm thick or 1.5mm thick (as per design requirements) or as specified in the respective items) with ± 0.127 mm tolerance and obtained from any of the following approved Contractors i.e. Formica, Decolam, Merino and Greenlam & samples should have approval of the Architects / Employer.

01.08 Wooden Flush Shutters: -

(Solid Core Type): - Solid core flush shutters shall be commercial or teak veneered type as specified in the item of approved Contractor registered with ISI and shutter

shall bear ISI mark. An approved sample shall be deposited in the office of the Owner / Architects at site for reference. The shutter will be provided with lipping. Finished thickness of the shutter shall be as mentioned in the item. Shutter should be not pressed and phenol formaldehyde should be used as glue.

01.09 Hardware Fittings: -

All hardware fittings for doors shall be either oxidized iron, brass, anodized aluminum as specified in the schedule of quantities. These hardware fittings shall be obtained from approved Contractors and shall bear ISI mark, wherever available. The samples for the fittings shall be submitted to the Owner / Architects for their approval. Hardware fittings for door shutters shall be paid in door shutter item or separately as given in schedule of quantities. No separate payment shall be made for hardware fittings shall include for supplying, fitting and fixing the fittings with necessary cadmium plated screws, washers, bolts, nuts etc. as required. All locks shall be provided with keys in duplicate and rate shall include for the same.

Approved samples of hardware fittings shall be deposited with Owner / Architects for reference.

1.10 WORKMANSHIP: -

1.10a The workmanship shall be first class and to the approval of the Owner / Architects. Scantlings and board shall be accurately sawn and shall be of required width and thickness. All carpenter's work shall be wrought except where otherwise described. The workmanship and joinery shall be accurately set out in strict conformity according to the drawings and shall be framed together and securely fixed in approved manner and with property made joints. All work is to be properly tenoned shouldered, wedged, pinned, braced etc. and property glued with approved quality glue to the satisfaction of the Owner / Architect.

1.10b Screws: - Unless otherwise specified all screws to be used in woodwork and joinery shall be of cadmium plated and of approved quality. The size (diameter and length) should confirm to those specified in hardware schedule.

1.10c Tolerance: -15mm (1/16") will be allowed for each wrought face of sizes specified except where described as finished in which case they shall hold to the full dimensions.

1.10d Protection: - All edges of timber frames etc. shall be protected from being damaged during construction by providing rough timber casing securely fixed and other adequate protective measures.

1.10e If it is decided by the Owner to provide anti-termite treatment, the building Contractor shall co-ordinate his work suitably as directed by the Owner / Architects.

1.10f Door / Window frames shall have cut rebate. Planted rebates shall not be permitted.

1.10g where door frames are fixed flush with plaster to wall, teak wood cover mould 40 X 12mm as per drawings shall be provided all round and shall be painted or polish finished to match with finished shutters. This will be paid as a separate item as described in Schedule of Quantities.

1.11 Rates to Include: -

Apart from other factors mentioned elsewhere in this contract the rate for item of wood work and joinery shall include for the following: -

1.11A Items of Scantling: -

- a. All labour, materials and equipments for fixing framework as per drawing excluding the cost of holdfasts. Rawl plugs or other fasteners etc.

1.11B Items Of Shutters: -

- a. All labour, materials, hardware fittings and equipments for carrying out the work as per drawing.
- b. Labour for fixing the shutters in position (excluding cost of fittings) as per drawing.

1.12. Mode Of Measurement: -

All measurements shall be as per relevant section of I.S. 1200 of latest edition.

- a. Scantling shall be measured in cum. The sectional area shall be the area of the least square, or rectangles from which the scantling may be cut. The length shall be actual length of timber required for the purpose including the extra portion required for jointing.
- b. Shuttering shall be measured in square meter for closed door shutters area i.e. rebate to rebate without extra measurement for rebates and/or splayed meeting styles of door.

02.00 Acrylic emulsion Paint: -

02.01 Material: -

The emulsion paint and primers in general shall be of approved quality color and shade of approved Contractors.

02.02 Scaffolding: -

This shall be double or single as required and directed. If ladders are used, places of gunny bags or cloth bags shall be tied on their tops to avoid damage or scratches to the plastered surfaces etc. proper stage scaffolding shall be erected when painting the ceiling.

02.03 Preparation of The Surface: -

The surface to be painted shall be cleaned and all cracks, holes and surface defects shall be repaired with plaster of paris for spot filling and with filler prepared with whiting, water and a little quantity paint for filling and leveling the wider areas.

02.04 Priming Coat: -

The priming coat of the cement primer of approved quality; make shall be applied over the completely dry surface in the manner as recommended by the paint Contractors.

02.05 Application of Emulsion Paint: -

The recommendation of approved paint Contractor, whose products used, shall be followed regarding the preparation of the surface and the application of the priming and finishing coats.

The Contractor shall arrange for technical assistance and supervision from the paint Contractor, during the execution of the painting work. After the priming coat has been applied and perfectly dried, all holes, scratches, if any, shall be repaired as mentioned in 'Preparation of Surface' and then the second coat of approved shade and Contractor shall be evenly applied and allowed to dry.

The third coat shall be carefully applied to achieve smooth and even surface after the previous coat has dried up. Minimum 3 coats of paint shall be applied inclusive of primer coat. If a proper and even surface is not obtained to the satisfaction of the Owner / Architects in 3 coats, Contractor shall carry out additional coats of painting to approval at Contractor's expenses. Care shall be taken that dust or other foreign materials do not settle or disfigure the various coats.

02.06 Rates to Include: -

Apart from other factors mentioned elsewhere in this contract, the rates for the item of plastic emulsion paint shall include for the following: -

02.06a All labour, materials & equipment necessary to carry out the work.

02.06b Supplying the approved emulsion paint for priming & finishing coats.

02.06c Preparing the surface for receiving the primer & finishing coats.

02.06d Scaffolding including its erections & dismantling.

02.06e Application of the primer coat and minimum two coats of finishing. If a proper and even surface is not obtained to the satisfaction of Owner / Architects in 3 coats mentioned above, the Contractor shall carry out additional coats of painting to approval at Contractor's expense.

02.06f Protection to painted surface till dried and handed over.

02.06g Expense, if any, for supervision and technical assistance supplied by the approved paint Contractors.

02.07 Mode of Measurement: -

The measurement shall be in square meter. The mode of measurement shall be as per relevant section of I.S.:1200 of latest edition.

03.00 Painting & French Polishing: -

03.01 Painting: -

03.01a Material: - Ready mixed oil paints and primer, in general, shall be of approved quality, color and of approved Contractor. These materials shall be in sealed tin and shall be opened in the presence of the Owner / Architects.

03.01b Preparation of Surface: -

- a. Iron & Steel Works: - Surface to be painted shall be thoroughly cleaned; sand papered and/or rubbed with emery cloth, if necessary to remove grease, mortar or any other foreign materials. In case of rusted surface, it shall be first cleaned with wire brushes till the corroded rust is removed. The prepared surface shall be shiny and free from brush marks, patches, blisters and other irregularities. The surface thus finished shall be got approved for painting.
- b. Wood Work: - All surface to be painted shall be thoroughly cleaned, sand papered & removed of all foreign materials. In case of surfaces having knot and nail holes, this shall be filled with knotting and stopping materials. The knotting materials shall consist of pure shellac dissolved in mentholated spirit. Stopping materials shall consist of putty. The surface thus treated shall be allowed to dry and then sand papered smooth.
- c. Application: - After preparing the surface, a primer coat shall be applied. The primer coat shall be ready mix of approved make and Contractor. After the primer coat is applied and perfectly dried, all holes, cracks etc., which shall remain, shall be filled in with putty and the surface sand papered smooth. Then a second coat of paint of approved shade and Contractors shall be evenly applied & allowed to dry.

The third coat shall be carefully applied to achieve smooth and even surface after the previous coat has dried up. Minimum 3 coats of paint shall be applied inclusive of a primer coat. If a proper and even surface is not obtained to the satisfaction of the Owner / Architects in 3 coats, Contractor shall carry out additional coats of painting to approval, at Contractor's expenses. Care shall be taken that dust or other foreign materials do not settle or otherwise disfigure the various coats.

- d. Rates To Include: - Apart from other factors mentioned elsewhere in this contract, the rate for the item of painting shall include for the following: -
 - d-1 All labour, materials equipment necessary to carry out the work.
 - d-2 Supplying the approved paint for priming & finishing coats.
 - d-3 Preparing the surface including knotting & stopping for receiving the priming and finishing coats.
 - d-4 Scaffolding including its erection and dismantling.
 - d-5 Application of at least one primer coat and two coats of finishing for wood work and at least two finishing coats for steel work unless otherwise specified. If a proper and even surface is not obtained to the satisfaction of Owner / Architects, Contractor shall carry out additional coat of painting to approval at Contractor's expense.
 - d-6 Protection to painted surface till dried and handed over.

Mode Of Measurement: - Painting to woodwork and steel shall be measured separately as per I.S. 1200 (Part XV) of latest edition.

03.02 French Polishing: -

French polish to be used shall comply with I.S. 348 of latest edition in the requirements of quality.

Before French polish is applied, the surface of woodwork shall be prepared in the same manner as for painting. The wood to be polished should be first painted with a filler composed of 1 part of whiting mixed with 0.53 part of mentholated spirit. After drying, it should be finely sand papered.

On the woodwork thus treated, a thin coat of French polish shall be applied and allowed to dry. After drying, the surface shall be lightly rubbed with a fine sand paper prior to the second and third coat. The surface shall show an even polished surface and be approved by the Owner / Architects.

- i. Rates to include: - Similar to that of painting.
- ii. Mode of measurement: - Similar to that of painting

04.00 Melamine Coating: -

The materials shall be of approved brand for wood finish. The application has to be made using sprayer and as per Contractor's specification.

The surface to be used shall be sand papered using Emery Paper No. 180 or any suitable grade along the grains. After brushing the surface free of loose dust, wood filler shall be applied. Excess filler shall be removed immediately. Allow a gap of 1 hour, if second coat is required. On drying of the filler, after 3 hours, the surface is to be sand papered again with Emery Paper No. 180/220 and the surface is brushed free of loose dust sealer coat as per Contractor's specification is then applied in two coats & then sand papered with Emery Paper No. 240 & finally with Emery Paper No. 400 & clean thoroughly. Final finish coat is then applied on the finished surface after mixing the base and hardener in a container and allowing the mix to stand for 30 minutes flittered and then applied.

Rates To Include

- i. Similar to that of painting including cost of applying by spray machine.

05.00 N.C. Lacquer: -

N.C. lacquer should be of approved brand & quality / approval of Architects is obligatory.

Before application of N.C. lacquer, the surface is to be polished using white lac only. The surface should be highly polished as per desired shade. Fillers used during polish should be N.C. putty only. N.C. lacquer shall be applied under spraying machines using 1:1 (N.C. lacquer to N.C. thinner) on dust free surface and shall be allowed to dry for minimum 12 hours in fair weather condition. The drying time may have to be increased in moist atmospheric condition. After drying, the lacquered surface should be rubbed with muslin cloth. No other treatment on the lacquered surface should be made once it is completed.

- i. Rates to include: - Similar to that of painting.

ii. Mode of measurement: - Similar to that of painting

06.00 Glass: -

Glass used shall be clean and/or tinted float or toughened as mentioned in the Schedule of Quantities and of the best quality approved by Architect / Employer without any scratches, bubbles specks, waviness, undulations or any other defects, unless otherwise specified, all glass shall be as shown on the drawings. The glass used shall be toughened glass with beveled edges etchings etc. as per requirement and indicated in the drawings and BOQ and is to be got approved by Architect / Employer. Glass shall be well protected from any damage during transportation, storage and progress of work. Any glass which in the opinion of Architect / Employer is not suitable for work shall be rejected and the Contractor shall replace the glass with an approved one.

07.00 Loose Furniture: -

The Contractor shall make one sample of each furniture item as per drawing and specification provided by the Architect for the final approval of the Architects / Employer. The bulk production can be taken in hand as soon as the sample is approved and finalized. No extra charges shall be payable for any alteration / modification done in the sample furniture item and also for rejected samples. All upholstery work is to be done in the best workmanship manner to the entire satisfaction of the Employer / Architects. The decision taken by the Architects for the approval of the sample shall be final and binding on the Contractor.

08.00. Timber: -

- A. Only seasoned and chemically treated BTC/CPTW to be used, if specified.
- B. Use of Rose wood whenever specified only.
- C. All the woods shall be properly seasoned, natural growth and shall be free from worm holes, loose or dead knots or other defects, saw die square and shall not suffer warping, splitting or other defects
- D. The moisture content shall not exceed 12%
- E. All internal frame work shall be treated with approved wood preservative.
- F. All wood brought to site should be clean shall not have any preservative or other coating / covering.
- G. All rejected decayed, bad quality wood shall be immediately removed from site.
- H. All wood brought to site must be stacked-stored properly as per instructions.

09.00. Plywood: -

- A. Plywood of IS 303 as specified shall only be used.
- B. Only teak wood particle board shall be used. Particle board shall be phenol formaldehyde bonded and generally conform to I.S.3087-1965
- C. Only 3mm to 4mm thick straight grained group matching approved veneers shall be used. Only veneers laminated from species like teak, rose wood, walnut, laurel, white cedar and mahogany, shall be considered for approval and use.

10.00 False Ceiling: -

- 10.01 G.R.G. Ceiling: -
- 10.01.01 Composition: - The GRG ranges of ceiling tiles are manufactured from glass reinforced gypsum and comprise non-combustible gypsum casting plaster reinforced with a glass fiber membranes resulting in a light weight, strong and prestressed panel.
- 10.01.02 Surface Finish: - The plaster should have silky smooth or textured moulded finish.
- 10.01.03 Dimensions: - All designer tiles are to be designed for installation on a standard 600 X 600mm moulded 24mm table exposed metal grid and are precision made to within plus or minus 0.25mm.
- 10.01.04 Fire Performance: -
Non-Combustibility: - GRG tiles are rated non-combustible as defined in BS 476: Part 4:1970.
- Surface Spread of Flame: - GRG tiles are rated Class / for surface spread of flame to BS 476: Part-7:1987.
- Fire Propagation: - Test results to BS 476:part 6:1989 indicate a Class 0 surface.
- Smoke & toxic fume emission: - The tiles are zero rated for smoke emission. No toxic fumes are given off.
- 10.01.05 Humidity Resistance: -
The tiles have excellent moisture resistance and can be used in areas of high humidity including covered external areas, kitchens and bathrooms. Tested in an atmosphere of 95% R.H. at 21 Degree C for 14 days, the tiles did not sag or distort and showed only a minimal increase in weight.
- Unlike most other ceiling materials, this important attribute can often be used to speed up the building program by installing the ceiling before the building is fully weather tight.
- 10.01.06 Biological: -
GRG tiles will not support the growth of bacteria or other micro-organisms.
- 10.01.07 Lifespan: -
Under normal conditions GRG tiles will not deteriorate and can be expected to last the lifetime of the building.
- 10.01.08 Suspension system is standard 24mm table exposed metal grid. GRG exposed metal grid systems are designed for maximum strength. The grid features main manners and cross tees performed from galvanized steel to RS 7989 7-18 zinc coating min tensile strength 270 Mpa. Grid systems are designed to satisfy ASTM C635 loading and deflection criteria. The main and cross runners are provided with bayonet couplings top brick runners are provided with bayonet couplings for brick installation. The runners are pre-slotted to variety of

layouts. Main and cross runners are provided with a coil coated steel capping on the exposed table in off-white color. Capping in other colors are available on request.

Grid system features main and cross tees 38mm high. The grid is suspended from the roof with GI wire roads of quick adjustment suspension hangers at maximum 1200mm along the main runners.

GRG tiles are designed for lay-in mounting from below into standard grid.

Tiles grid suspension systems are made in association with Chicago Metallic, Belgium.

10.01.09 Site Work: -

10.01.09a Transport, Handling & Storage: -

GRG tiles are supplied packed in cardboard carton; cartons should be transported and stacked in the vertical position only, never flat. The stack should be a maximum of three cartons high. Similarly, tiles should be stacked vertically when awaiting fixing.

10.01.09b Installation: -

Main tees should normally be fixed at 1200mm centers with hangers every 1200mm along the length of the tee. The tees would be in filled with 1200mm and 600mm cross tees. The grid Contractor's recommendations should be followed at all times. Hangers to be fixed to roof by expansion fasteners.

For light fittings, grills diffusers and cutouts etc. have to be provided additional members of frame works as per direction of Architect / Employer.

10.01.10 Mode Of Measurements: -

The measurement shall be square meters for the finished exposed area.

Rate to include: - Apart from other factors mentioned elsewhere in this contract, the rates for items of false ceiling work shall include for the following: -

10.01.10a All labour, materials, equipments, scaffolding, hardware fittings etc. for carrying out the works as per drawing.

11.00 Standard Specifications: -

Unless otherwise specified elsewhere in this contract, all work under this contract shall be carried out in accordance with the technical specification and the latest issue of the Indian Standard Specification applicable to the particular class of work. If Indian Standards are not formulated for any particular material of work, the relevant British Standard Specification shall apply. Relevant issue of I.S. specifications applicable to the particular work have been described along with the specification for the respective works. In case of any confusion or dispute regarding the meaning and interpretation of any specification for the respective works, the decision of the Owner / Architects shall be final and binding on the Contractor.

The brand /make mentioned in the following list should be used by the Contractor and rate quoted should be based on the same. In case of the brand / make is not available, materials of equivalent other makes should be used with prior approval of Architect and Bank. The rates will be revised, based on the difference in basic rates of the make brand / name mentioned below: -

Approved List of Materials (Brands / Make)

Sr. no.	Item	Recommended
1	False Ceiling- Gypsum Board	Gypsum India Ltd, Saint Gobain, Lafarge
2	False Ceiling Tiles	Armstrong, AMF, Gypsum India Ltd
3	Aluminum Sections-Partition	Ajit India, Jindal, Indal, Hindalco
4	Aluminum Sections-Door	Ajit India, Jindal, Indal, Hindalco
5	Aluminum Grill	Jindal, Nalco, Hindalco
6	MDF, Particle Board	Greenlam, Archid, Century, Novapan,
7	Plywood, Block Board (BWP, BWR)	Anchor, Archid, Century, Green, Samrat
8	Block Board	Anchor, Archid, Century, Green, Samrat
9	Laminates	Formica, Greenlam, Eurolam, Merino
10	Wood	Well-seasoned teak-wood / steam beach as per approval
11	Moulding & Lipping	Well-seasoned teak-wood / steam beach as per approval
12	Solid surfaces	DuPont, Rehau, Hi-Mac, Staron
12	Wood Preservative	Asian, Nerolac, Wood guard, British
13	Acoustical pet panel	Techno, Paracoustic , Armstrong
14	Adhesive	Fevicol, Araldite, Mowicol, Mahacol
15	Glass	Modi, Saint Gobain, Ashai, Hindustan Palington
16	Lock, Night Latches	Godrej, 4-C ACME, Ultra, Dorset
17	Hydraulic Door closer	Yale, Garnish, Everite, Hyper
18	Floor Spring (Double action 100 kg. - 150 kg)	Hemco, Geze, Everite, Ozone, Inox
19	Drawer Channel, Slider (Telescopic)	Earl Bihari, Ebco, Hettich, Solo, Godrej
20	Key Board Drawer, Tray	Earl Bihari, Ebco, Hettich, Solo, Godrej
21	Hard ware	All the necessary hardware shall be of ISI marked with best quality/ and as per Bank's approval.
22	Teak wood	Beading and moulding to be of first quality teak wood.
23	Paint	Asian, Berger, ICI, Nerolac
24	Flooring (Vitrified/Ceramic)	Nitco, Johnson, Navin, Kajaria
25	Nylon Carpet	Interface, Tuntex, Rosetta, Solutia
26	Vinyl Carpets	Solutia, Rosetta, Welspun
26	Roller, Venetian Blinds	Vista, MAC, Universal
27	Cement	ACC, Ambuja, Birla, Binani

MODE OF MEASUREMENT FOR PAYMENT

1.	Partitions	Length X Height up to the soffit of false ceiling including door frames and doors.
2.	Paneling with Laminate	Length X Height up to the soffit of false ceiling.
3.	Paneling with T.W. Moulding	-do- (including cost of T.W. moulding).
4.	Door Main entrance – Glass – Shutter	Length X Height.
5.	Galvanized False Ceiling	Galvanized bottom surface Length X Breadth
6.	Plaster of Paris False Ceiling/ grid false ceiling	Exposed bottom surface – including moulding and vertical drop (No additional payment will be made for molding & vertical drop).
7.	Vertical Blinds	Actual size of vertical blinds
8.	Paintings	a) Wall surface – Actual length X Height. b) M.S. Grill / Mesh / Without frame c) M.S. Collapsible gate of one side. d) Cornice – Plain surface of P.O.P. False Ceiling. e) Fully paneled Door / Windows with frame: - 2.5 times area of one side. f) Partly Paneled / Partly glazed doors, windows, partitions with frame and shutters: - 2 times area of one side. g) Fully glazed Window / Partition with frame and shutters: - 1 time area of one side.
9.	Flooring	Finished Length X Breadth
10.	Working table	Running length

TECHNICAL SPECIFICATIONS FOR ELECTRICAL WORKS

CODES AND STANDARD

The following codes and standards shall be applicable for continuous performance of all electrical equipment to be supplied delivered at site, erected, tested and commissioned. The electrical Equipment offered shall comply with the relevant Indian Standard Specifications, Fire Insurance Regulations Tariff Advisory Committee's Regulations and to Indian Electricity Rules in all respects with all its latest amendments up-to-date.

For guidelines to the Bidder few of the Indian Standards are indicated below: -

IS 3043	-	Code of practice for Earthing
IS 10118	-	Code of practice for Installation of Switchgear.
IS 3106	-	Code of practice for selection installation and maintenance of fuse (upto 650 Volts)
IS 3427	-	Metal Enclosed Switchgear and control gear.
IS 4064	-	Switch fuse units for Industries etc.
IS 4237	-	General requirement for Switchgears not exceeding 1000 volts.
IS 4615	-	Switch Socket Outlets.
IS 5133	-	(Part I) Sheet Steel Boxes.
IS 5216	-	Guide for safety procedures and practice in electric work.
IS 5578	-	Guide for making of insulated conductors.
IS 5908	-	Method of measurements of electrical installation in building.
IS 162	-	Electric power switch gear for indoor and outdoor Installations.
IS 374	-	Ceiling Fans
IS 415	-	Tungsten Filament Lamps.
IS 694	-	PVC insulated cable and cords for Power/Lighting.
IS 732	-	Electrical wiring installation (up to 650 V)
IS 1087	-	Single Pole Tumbler Switch 5 Amps.
IS 1293	-	3 Pin Plugs and Socket outlets.
IS 1554	-	PVC insulated Cables - heavy duty.
IS 1567	-	Metal clad switches up to 100 Amps.
IS 1771	-	Industrial Light fittings with accessories.
IS 6381	-	Specification for constructions and testing of Electrical Apparatus.
IS 2268	-	Call Bells / Buzzers.
IS 2274	-	Code of practice for wiring installations (exceeding 650 Volts).
IS 3854	-	Switches for Domestic and similar Purpose.
IS 2312	-	Exhaust Fans.
IS 2509	-	PVC Electrical conduits.
IS 2675	-	Enclosed Distribution Fuse Boards and cutouts for voltage up to 1000 Volts.
IS 2834	-	L.T. Capacitors.
IS 3043	-	Code of Practice for Earthing.
IS 1646	-	Code of Practice for Fire Safety in Electrical Installation.

The entire electrical installation work shall be strictly complied with the codes and Standards. Rules and Regulations framed under the Indian Electricity Act 1910 and Indian Electricity Rules 1956. Further it shall be carried out as per the Regulations and Rules set out by "Tariff Advisory Committee and or / Fire Insurance Regulations.

(1) **CABLES:**

1. **GENERAL:**

MV Cables shall be supplied, inspected, laid, tested and commissioned in accordance with drawing specification, cable manufacturer instructions & as indicated at site by the Architect.

2. **MATERIAL:**

The MV Cables shall be PVC insulated aluminum / copper conductor armored cable conforming to IS 1554 of 1972 (part -1) laid in trenches, ducts or in cable trays as shown on drawings.

3. **INSPECTION:**

All cable shall be inspected upon receipt at site and checked for any damage during transit.

4. **JOINTS IN CABLES:**

The Contractor shall take care to see that all the cables received at site are apportioned to various locations in such a manner as to ensure maximum utilization and joints in the cable will not be acceptable.

5. **LAYING CABLES:**

Cable should be laid in necessary ladder cable trays provided. While erecting the cables on wall, M.S. spacers are to be erected on wall by means of phil plug / wood screw/cement screw, and then cable is dressed properly and GI saddles to be fixed on spacers by machine screw. GI saddles shall be having minimum 20 G. The fixing of cable shall be minimum 400 apart for horizontal runs and 800 mm apart for vertical runs. Any civil work like breaking, digging and making good is deemed to be included the rate. Identification tags shall be provided at every 20 m. Cable shall be bent to a radius not less than 12 times the overall diameter of the cable, or in accordance with the manufacturer's recommendations whichever is higher

6. **CABLE TERMINATIONS OF MV CABLES AND JOINTS:**

Cables terminations shall be done with suitable brass cable gland and tinned copper cables lugs only. The cable lugs shall generally fixed to the cable cores by crimping processes. Irrespective of the cable and method of termination the core shall be cleaned and immediately be covered with an oxide inhibiting / corrosion inhibiting compound before terminating. The tail end wires shall be finished in an appropriate color by using PVC insulating tapes.

(2) **LIGHTING FIXTURES:**

(A) **SCOPE:**

Manufacturer test supply and delivery at site the specified light fittings.

(B) STANDARDS:

Lighting fittings covered against these specifications shall comply with the relevant latest Indian Standards and Codes.

(C) CONSTRUCTION:

- (a) The fitting shall be suitable for 240 volts single phase AC supply +/- 5% and frequency 50 Hs. +/- 3%.
- (b) Industrial and decorative fittings shall comprise of mounting rails and other accessories. The decorative fitting shall be provided with louvers as specified. The decorative fittings should be suitable for recessed mounting in the false ceiling fully wired up to terminal block.

(3) LIGHTING FITTING COMPONENTS / ACCESSORIES:

(a) BALLASTS/CHOKES:

These shall be compact in design, copper wound, low power loss, good heat dissipation with no humming sound and filled with polyester.

(b) STARTERS:

The starters shall have hermetically sealed glow switch and radio suppression capacitors suitably designed to withstand striking voltage of tube and to ensure long lamp life. Starter holder shall be moulded type either made up of phenol-formaldehyde.

(c) CAPACITORS:

These shall be low loss types to improve power factor upto 0.91 to 0.95 lag. Capacitor housing made up of corrosion resistant material and shall be hermetically sealed type.

(d) LAMP HOLDERS:

These shall be rotary spring-loaded resilient type.

(e) LAMP FLUORESCENT:

These shall be cool day light as per the stated wattage of 36W.

(f) LIGHTING AND POWER PANEL:

Power and lighting panel shall be made out of 14-gauge sheet steel, vermin and dust proof, compartmentalized vermin and dust proof construction to provide general-purpose indoor/outdoor type of enclosures as per IP-42/IP52 respectively. These shall

be suitable for surface or flush mounting as specified. Outdoor lighting panel shall be weather protected and shall also have necessary canopy. Panels shall be equipped with phase and neutral bus bars of adequate capacity and miniature circuit breakers of 10 kA capacities for the incoming and outgoing circuits as specified in panel schedule. Miniature circuit breakers shall be mounted in such a way that operating levers project outside the top Bakelite cover plates. A hinged lockable door to cover the operating knobs shall be provided. In addition, panels shall be provided with grounding studs and an engraved name plates etc as per the panel schedule. An earth bus shall be provided. Each circuit phase neutral shall be given ferrule numbers. Complete wiring inside the panel shall be neatly bunched with PVC tape and button. For the outgoing circuits of these panels cable glands, plates, knock outs or conduit entry shall be provided as specified on panel schedule. All metal surfaces shall be cleaned free of rust and given two coats of approved paints by powder coat. Panels shall be wall mounting type having arrangement of mounting frame.

(g) SWITCHES:

Switches, manufactured in accordance with IS: 3854 shall be used. Switches in areas where concealed wiring has been adopted shall be flush mounting piano plate type unless otherwise specified.

(h) CEILING ROSE & LAMP HOLDERS:

All ceiling Rose and holders shall be ISI marked. Ceiling Rose shall be plate type and lamp holders shall be suitable for BC

(i) RECEPTACLES:

Only three-pin type receptacles manufactured in accordance with IS: 1293 shall be used with the third terminal connected to the earth. All receptacles shall be provided with a switch mounted on the same enclosure but shall be a separate unit to facilitate replacement by part. Flush mounting type receptacles adopted and surface type shall be used in other areas.

(j) OUTLET BOXES:

Outlet boxes for sockets, switches, fixtures and fan regulators etc. shall be for minimum 16 gauges. M.S. sheet 3" deep with necessary modular plate for mounting switch, sockets etc.

(k) WIRES:

Wires shall be PVC insulated 660/1100 Volts grade as per IS: 1554 Conductor shall be of stranded copper and size shall be (min. 1.5 mm²) for lighting and (min 2.5 mm²) for power socket circuits. Red/Yellow/Blue wires for Phases, Black wire for Neutral and Green wire for Earth shall be used. Wiring in conduits without color coding is not acceptable. The lighting layouts furnished by Architect shall indicate approx. locations of lighting fixtures. The Electrical Contractor shall determine, with approval of the Architect or his authorized representative, the exact locations of each fixture in order to

avoid interference with mechanical equipment & also with a view to obtain as uniform illumination as practicable and to avoid objectionable shadows. Conduit run shown on drawing is only indicative. These shall be laid out by the Contractor to suit field conditions. The cost for cable clamps, metal spacers, anchor bolts etc. shall be deemed to have been included in the installation.

(I) SURFACE CONDUIT SYSTEM:

Surface conduit 25mm 16SWG MS conduit / 25mm medium thickness PVC conduit system of wiring shall be adopted, wherever specified in the drawings, Suitable pull boxes or inspection type fittings will be used to facilitate drawing wires.

(4) CONCEALED CONDUITING & WIRING:

- a) Concealed conduiting shall be carried out by medium thick min 25 mm diameter rigid PVC conduit embedded in RCC/brick work with normal accessories like junction boxes, shall also be of same material that of conduit. Only deep junction boxes shall be used for concealed conduit installation. All junction boxes shall be of ample size to permit the wires to be drawn in and out.
- b) Concealed conduits shall be securely fixed to prevent movement during building operation viz. casting of concrete fixing shall be by means of clips or other approved manner so as to ensure that there will no damage or deformation to conduits.
- c) Conduits installed in chases of wall shall be firmly secured by 'U' nails and such fixing shall be adequate to hold the pipes by themselves with chicken mesh covering.
- d) Recessed conduits buried in plaster shall permit a full 6 mm depth of cover over its entire length.
- e) To prevent water dirt or rubbish entering the conduit system during erection plugs shall be utilized.
- f) All bends shall be made utilizing bending spring with the help of heater. The bends shall be long bends to avoid deformation of conduits with necessary couplers where conduits cross expansion joints of the building structure special expansion couplings shall be used or other approved methods adopted.
- g) Wiring shall be carried out with stranded copper conductor PVC insulated color coded wires conforming to IS: 694.
- h) No joints shall be permitted and wires shall be looped from point to point. Wiring shall maintain color code for phases neutral (R, Y, B and black) and green for earthing. The earth wire also shall be drawn inside the conduit and shall be continuous.
- i) At all terminations of wires, the insulation shall be neatly stripped without damaging the conductor. In no case shall bare conductors are allowed to project beyond any insulated shrouding or molding of live terminals.

- j) Installation of terminal blocks will be permitted only where wires can't be terminated directly on terminals in appliances. Connectors should be properly fixed inside box. Unfixed connectors will not be permitted.

The preferred conduit size and capacity of wires shall be as detailed below:

Size of Conduit	SIZE OF WIRE		
	1.5 mm ²	2.5 mm ²	4 mm ²
25 mm	10	7	6
32 mm	15	12	8
38 mm	17	15	10

- k) The size of wires for different circuits will be as per BOQ, but generally as follows:

Lighting points and 5A sockets - 1.5 mm²
Circuit wiring/primary point/two or three 5A sockets - 2.5 mm²
AC / Geyser - 4 mm²
Earthing wire shall be min 1.5 mm² or half of the size of phase wire.

(5) SWITCH SOCKET BOXES:

The switch socket boxes shall be of sheet steel. The min thickness of the sheet shall be 2 mm. The box shall be thoroughly cleaned of grease and rust. The paintings shall be two coats of primer followed by two coats of enamel paint. All boxes shall be provided with earthing terminal. The boxes shall be provided adequate knock out for connection conduits. Proper grouting in the wall / partition will be carried out as directed by Architect. All boxes shall be provided with accessories like plates, mounting arrangements.

(6) SWITCHES AND SOCKETS:

Local switches shall be provided for controlling lighting equipment connected to sockets. All sockets shall be 2-pin and earth type unless otherwise stated. Sockets for AC unit geysers shall be metal clad types unless otherwise stated.

In case of false ceiling employing minimum tee grid system, fixtures shall be supported from true ceiling. Exact locations of fixtures shall be finalized in consultation with Air-conditioning Contractors and as indicated on architectural drawings. Wiring above false ceilings shall be left loose in flexible pipe and shall be supported along structures/ceiling. Wiring above false ceiling shall be on surface and below false ceiling it shall be concealed. To facilitate easy maintenance looping back system of wiring shall be followed throughout. Accordingly supply tapings and other interconnections are made only at fixture connector blocks or at switchboards. Intermediate junction boxes shall be used for wire pulling as inspection boxes. All wires in conduit shall be color as specified. Each circuit shall have independent phase neutral and earth wire. Unless otherwise specified, insulated conductors of A.C. supply and D.C. supply shall be bunched in separate conduits.

(7) TELEPHONE SYSTEM:

EPABX for the entire area is located in the Central Wing. Main Junction Box with Krone type Tag-block shall be installed as specified and as shown in the drawing. From EPABX system, Multi pair telephone wire PVC insulated and overall PVC sheathed unarmored cable having tinned copper conductor of 0.51 mm dia. shall be laid through PVC conduit, clamped on the wall or through raceway or through compartments. Due care will be taken while providing the cable through conduit. Suitable Junction Box having no. of tag-blocks shall be provided as indicated. From these tag-blocks 3 pair telephone cable shall be laid. Necessary pool boxes shall be provided at suitable location for pooling the telephone cable. Termination of telephone cable shall be done by trained telephone technicians only. Number ferrules / tags shall be provided for each cable.

(8) EARTHING:

- a) The earthing installation shall be done in accordance with the earthing drawings, Specifications and the standard drawings of reference attached with this document. The entire earthing system shall fully comply with the Indian Electricity Act and Rules framed thereunder. The Contractor shall carryout any changes desired by the electrical Inspector or the owner, in order to make the installation conform to the Indian Electricity Rules at no extra cost. The exact location of earth conductors, earth electrodes and earthing points on the equipment shall be determined at site in consultation with the Architect or his authorized representative. Any changes in the methods, routing, size of conductor etc shall be subject to approval of the Architects.
- b) The earth loop impedance to any point in the electrical system shall have a value, which will ensure satisfactory operation of protective devices.

(9) CONNECTION:

All electrical equipment is to be doubly earthen by connecting two points on equipment to earthing several earth electrodes. The earth grid formed shall be a closed loop as shown in the drawing with earth electrodes connected to the grid with double strip connection. Panels, D.B.s, Conduit trays/steel structured, in which cable has been installed, shall be effectively bonded and earthen. Cable armors shall be earthen at both ends.

(10) TESTING:

- a) Measure the insulation resistance of each circuit without the lamps (load) being in place and it should be more than one M-ohms to earth. The insulation resistance measured as above shall not be less than 50 divided by the number of points on the circuit provided that the whole installation shall not be required to have insulation greater than one mega ohm.
- b) Check the earth continuity for all socket outlets. A fixed relative position of the phase and neutral connections inside the socket shall be established for all sockets.

- c) The insulation resistance between the case of framework of housing and power appliances and all live parts of each appliance shall not be less than that specified in the relevant Indian Standard Specifications.
- d) On completion of cable laying work, the Insulation Resistance (Sectional and overall), Continuity Resistance test, Sheathing continuity test, Earth Test., shall be conducted.

(11) COMMISSIONING:

- a) The Contractor shall obtain the written permission and sanction of commissioning the equipment from Electrical Inspector of I. E. & L. Department of State Government and Supply authority. If required under the specific rules of the Government.
- b) Current and voltage of all the phases shall be measured at the lighting panel busbars with all the circuits switched on with lamps, if required load shall be balance on the three phases.
- b) After inserting all the lamps and switching on all the circuits minimum and maximum illumination level should be measured in the are

(12) ELECTRICAL STANDARD MAKES:

S.No	DESCRIPTION	MAKE	Rate	Amount
1	Cables and Wires	Finolex/RR/Polycab		
2	Switchgear (MCB, MCCB, RCCB)	Legrand/Siemens/L&T		
3	Switches Sockets	Anchor Roma		
4	Fan/exhaust	Crompton		
5	Light Fixtures (LED)	Phillips		
6	Conduit	Prince		
7	Earthing	Chemical		
	Only these makes are to be used for new and maintenance works			
1	AC split, cassette centralized	Hitachi, Carrier, Voltas, Bluestar, Daikin		

SAFETY CODE

1. First aid box & other safety equipment's including adequate supply of sterilised dressing and cotton wool shall be made available/ used during construction period by Contractor at his own cost.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalisation. The cost for such treatment have to be borne by the contractor.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from the ground.
4. No portable single ladder shall be over 8 meter in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used as extra mazdoor shall be engaged for holding.
5. The debries/ waste material shall not be placed outside the plot area. Dedicated space shall be created/ marked for collection of debries and same shall be sleared from site after accumulation of one truck load.
6. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to tender it unsafe.
7. Workers employed shall be provided with protective gears as required.
9. Those engaged in welding works shall be provided with welder's protective eye shields and gloves.
10. Using Paint - No paint containing lead or lead products shall be used except in the form paste or ready-made paint.
12. Suitable facemasks should be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
13. Hosting machines and take used in the works, including their attachments, anchorage and supports shall be in perfect condition.
14. The ropes used in hosting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.
15. Adequate Safety measures to be ensured at the site during course of work and Bank will not be liable for any accident / incident on the site.

Force Majeure (FM)

Clause Conditions beyond control of either parties like war, hostility, acts of public enemy, civil commotion, sabotage, serious loss or damage by fire, explosions, epidemics, strikes, lockouts or acts of God come under the legal concept of Force Majeure (FM). Delays in performance of contractual obligations under influence of FM conditions are condonable by the Bank without any right to termination or damages, provided, notice of the happening of any such event is given by the contractor to the Bank within 30 (thirty) days from the date of occurrence. Works under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. However, if such event continue for a period exceeding 120 days, either party may at its option terminate the contract by giving notice to the other party.

ARBITRATION

1. All disputes or difference of any kind whatsoever which shall at any time arise between the parties hereto touching or concerning the works or the executions or maintenance thereof of this contract or the rights touching or concerning the works or the execution of maintenance thereof of this contract or the construction remaining operation or effect thereof or the rights or liabilities of the parties or arising out of or in relation thereto whether during or after determination foreclosure or branch of the contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Bank hereinafter mentioned be referred for adjudication to a sole Arbitrator to be appointed as hereinafter provided.
2. For the purpose of appointing the sole Arbitrator referred to above, the Bank will send within thirty days of receipt of the notice to the contractor a panel of three names of persons who shall be presently unconnected with the organization for which the work is executed.
3. The contractor shall on receipt of the names as aforesaid, select any one of the person's name to be appointed as a sole Arbitrator and communicate his name to the Bank within thirty days of receipt of the names. The Bank shall thereupon without any delay appoint the said person as the sole Arbitration. If the contractor fail to communicate such selection as provided above within the period specified, the Competent Authority shall make the selection and appoint the selected person as the sole Arbitrator.
4. If the Bank fail to send to the contractor the panel of three names as aforesaid within the period specified, the contractor shall send to the Bank a panel of three names of persons who shall all be unconnected with either party. The Bank shall on receipt to the named as aforesaid with select any one of the persons names and appoint him as the sole Arbitrator. If the Bank fails to select the person and appoint him as the sole Arbitrator within 30 days of receipt of the panel and inform the contractor shall be entitled to appoint one of the person from the panel as the sole Arbitrator and communicate his name to the Bank.
5. If the Arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole Arbitrator shall be appointed as aforesaid.
6. The work under the contract shall however, continue during the arbitration proceeding and no payment due to payable to the contractor shall be withheld on account of such proceeding.
7. The Arbitrator shall be deemed to have entered on the reference on the date he issued notice to both the parties fix in the date of the first hearing.
8. The Arbitrator may from time to time, with the consent of the parties, enlarge the time for making and publishing the award.
9. The Arbitrator shall give a separate award in respect of each dispute or deference referred to him. The Arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion.

10. The fees, if any, of the Arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award including the fees, if any, of the Arbitrator who may direct to and by whom and in what manner, such costs or any part thereof shall be paid and may fix or settle and amount of costs to be so paid.

11. The award of the Arbitrator shall be final and binding on the both parties.

12. Subject to aforesaid the provisions of the Arbitrator Act. 1992 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force, shall apply to the arbitration proceeding under this clause.

13. The Bank and the contractor hereby also agree that arbitration under clause shall be a condition precedent to any right to action under the contract with regard to the matters hereby expressly agreed to be so referred to arbitration.

Annexure-A: Schedule of Tools, Plant & Equipment (T&P)

The bidder must own or have assured access to the following minimum equipment required for the execution of the interior and MEP works. Documents proving ownership or lease agreements must be uploaded.

Sr. No.	Equipment / Tool Description	Make & Model	Capacity / Rating	Quantity Owned	Current Operational Status (Working/Idle)
A	Carpentry & Interior Work Equipment				
1	Heavy-duty Circular Saw / Panel Saw				
2	Portable Mitre Saws (Wood/Aluminum)				
3	Precision Router & Edge Banding Machines				
4	Pneumatic Compressor with Nail Guns				
5	Industrial Vacuum Cleaners (Dust Extraction)				
6	Heavy-duty Wood Planers				
B	Electrical Work Testing & Execution Tools				
7	Insulation Resistance Tester (Megger)				
8	Digital Earth Resistance Tester				
9	True RMS Digital Multimeters & Clamp Meters				
10	Conduit Pipe Bending & Threading Machines				
11	Cable Crimping Tools (Hydraulic up to 400 sqmm)				
12	Lux Meter (For illumination testing)				
C	HVAC Work Installation & Testing Tools				
13	Vacuum Pump (Two-stage, high micron)				
14	Refrigerant Charging				

- | | |
|----------|--|
| | Scale & Manifold Gauges |
| 15 | Flaring and Swaging
Tool Kit |
| 16 | Oxy-Acetylene Brazing
Torches & Gas Cylinders |
| 17 | Nitrogen Gas Cylinder
with High-Pressure
Regulator |
| 18 | Anemometer & CFM
Meter (For air balancing) |
| D | General Construction &
Safety Equipment |
| 19 | Core Cutting Machine
(Concrete/Brick wall) |
| 20 | Hilti-type Demolition
Hammers / Drills |
| 21 | Aluminum Scaffolding
Sets & Mobile Towers |

- **Annexure-B: Details of Permanent Technical Manpower**

The bidder must provide details of their permanent technical payroll staff who will be dedicated to managing this project. Enclose brief resumes and copies of educational/license certificates.

Sr. No	Designation	Name of Key Personnel	Qualification (Degree/Diploma/ITI)	Total Experience (Years)	Experience in Similar Projects (Years)	Date of Joining the Company
1	Project Manager (Overall In-charge)					
2	Site Engineer - Interior/Civil					
3	Site Engineer - Electrical (<i>Must hold PWD License</i>)					
4	Site Engineer - HVAC					
5	Safety / EHS Officer (<i>Certified</i>)					
6	Quality Control (QC) Engineer					
7	Supervisors - Carpentry/Joinery					
8	Supervisors - Electrical/MEP					
9	Licensed Electricians (<i>ITI holder</i>)					
10	HVAC Technicians / Mechanics					

Annexure-C: Integrity Pact

INTEGRITY PACT

Between **Central Bank of India** hereinafter referred to as “**The Principal**”,
And hereinafter referred to as “**The Bidder/ Contractor**”

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for.....The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

(1.) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

a. No employee of the Principal, personally or through family members, will in connection with the tender for , or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.

b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.

c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder(s)/ contractor(s)

(1) The Bidder(s)/ Contractor(s) commit themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractors(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only. Copy of the “Guidelines on Indian Agents of Foreign Suppliers” is placed at (page nos. 6-7)

e. The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3- Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings”. Copy of the “Guidelines on Banning of business dealings” is placed at (page nos. 8-17).

Section 4 – Compensation for Damages

(1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 – Previous transgression

(1) The Bidder declares that no previous transgressions occurred in the last three years with any other Bank in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings”.

Section 6 – Equal treatment of all Bidders / Contractors / Subcontractors

- (1) The Bidder(s)/ Contractor(s) undertake(s) to demand from his subcontractors a commitment in conformity with this Integrity Pact.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Section 8 – Independent External Monitor / Monitors

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. It will be obligatory for him to treat the information and documents of the Bidders/Contractors as confidential. He reports to the Chairman & Managing Director, CENTRAL BANK OF INDIA.
- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Subcontractor(s) with confidentiality.
- (4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (6) The Monitor will submit a written report to the Chairman & Managing Director, CENTRAL BANK OF INDIA within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (7) If the Monitor has reported to the Chairman & Managing Director CENTRAL BANK OF INDIA, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the Chairman & Managing Director CENTRAL BANK OF INDIA has not, within the reasonable

time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(8) The word “**Monitor**” would include both singular and plural.

Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman & Managing Director of CENTRAL BANK OF INDIA.

Section 10- Sanction for Violation

(1). Any breach of the aforesaid provisions by the Contractor or any one employed by it or acting on its behalf (whether with or without the knowledge of the Contractor shall entitle the Bank to take all or any one of the following actions wherever required:

- i. To immediately call off the pre-contract negotiations without assigning any reason.;
- ii. To immediately cancel the award/ contract, if already signed, without giving any compensation to the Contractor;
- iii. To recover all sums already paid to the Contractor and in case of an Indian Bidder with interest thereon @ 2% higher than the MCLR.
- iv. If any outstanding payment is due to the Contractor from the Bank in connection with any other 12 | Proforma For Integrity Pact 23 (Signature and seal of the bidder) Tender Document Renovation & Refurbishing of Administrative Building at 33, NS Raod, Kolkata Central Bank of India contract for any other purpose, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- v. To cancel all or any other contracts with the Contractor. The Contractor shall be liable to pay the compensation for any loss or damage to the Bank resulting from such cancellation / recession and the Bank shall be entitled to deduct the amount so payable from the monies due to the Contractor.

vi. To debar the Contractor from participating in future bidding processes of the Bank for a minimum period of five years, which may further extended at the discretion of the Bank.

(2). The Bank will be entitled to take all or any of the actions mentioned at 1 above of this Pact against the Bidder or anyone employed by it or acting on its behalf for an offence as defined in Chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

(3). The decision of the Bank to the effect that a breach of the provisions of this Integrity Pact has been committed by the Bidder shall be final and conclusive on the Bidder. However, the Bidder can approach Independent External Monitor (s) appointed for the purpose of this Pact.

Section 11 – Other provisions

(1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. Mumbai.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.”

(For & On behalf of the Principal)
(Office Seal)
Place -----
Date -----

(For & On behalf of Bidder/ Contractor)
(Office Seal)

Witness 1:
(Name & Address)

Witness 2:
(Name & Address)

Integrity Pact Page 5 of 17

GUIDELINES FOR INDIAN AGENTS OF FOREIGN SUPPLIERS

1.0 There shall be compulsory registration of agents for all Global (Open) Tender and Limited Tender. An agent who is not registered with CENTRAL BANK OF INDIA shall apply for registration in the prescribed Application –Form.

1.1 Registered agents will file an authenticated Photostat copy duly attested by a Notary Public/Original certificate of the principal confirming the agency agreement and giving the status being enjoyed by the agent and the commission/remuneration/salary/ retainer ship being paid by the principal to the agent before the placement of order by CENTRAL BANK OF INDIA.

1.2 Wherever the Indian representatives have communicated on behalf of their principals and the foreign parties have stated that they are not paying any commission to the Indian agents, and the Indian representative is working on the basis of salary or as retainer, a written declaration to this effect should be submitted by the party (i.e. Principal) before finalizing the order

2.0 DISCLOSURE OF PARTICULARS OF AGENTS/ REPRESENTATIVES IN INDIA. IF ANY.

2.1 Tenderers of Foreign nationality shall furnish the following details in their offer:

2.1.1 The name and address of the agents/representatives in India, if any and the extent of authorization and authority given to commit the Principals. In case the agent/representative be a foreign Bank, it shall be confirmed whether it is real substantial Bank and details of the same shall be furnished.

2.1.2 The amount of commission/remuneration included in the quoted price(s) for such agents/representatives in India.

2.1.3 Confirmation of the Tenderer that the commission/ remuneration if any, payable to his agents/representatives in India, may be paid by CENTRAL BANK OF INDIA in Indian Rupees only.

2.2 Tenderers of Indian Nationality shall furnish the following details in their offers:

2.2.1 The name and address of the foreign principals indicating their nationality as well as their status, i.e, whether manufacturer or agents of manufacturer holding the Letter of Authority of the Principal specifically authorizing the agent to make an offer in India in response to tender either directly or through the agents/representatives.

2.2.2 The amount of commission/remuneration included in the price (s) quoted by the Tenderer for himself.

2.2.3 Confirmation of the foreign principals of the Tenderer that the commission/remuneration, if any, reserved for the Tenderer in the quoted price (s), may be paid by CENTRAL BANK OF INDIA in India in equivalent Indian Rupees on satisfactory completion of the Project or supplies of Stores and Spares in case of operation items .

2.3 In either case, in the event of contract materializing, the terms of payment will provide for payment of the commission /remuneration, if any payable to the agents/representatives in India in Indian Rupees on expiry of 90 days after the discharge of the obligations under the contract.

2.4 Failure to furnish correct and detailed information as called for in paragraph-2.0 above will render the concerned tender liable to rejection or in the event of a contract materializing, the same liable to termination by CENTRAL BANK OF INDIA. Besides this there would be a penalty of banning business dealings with CENTRAL BANK OF INDIA or damage or payment of a named sum.

Guidelines on Banning of Business Dealing

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1. Introduction

1.1 Central Bank of India, being a Public Sector Enterprise and 'State', within the meaning of Article 12 of Constitution of India, has to ensure preservation of rights enshrined in Chapter III of the Constitution. CENTRAL BANK OF INDIA has also to safeguard its commercial interests. CENTRAL BANK OF INDIA deals with Agencies, who have a very high degree of integrity, commitments and sincerity towards the work undertaken. It is not in the interest of CENTRAL BANK OF INDIA to deal with Agencies who commit deception, fraud or other misconduct in the execution of contracts awarded / orders issued to them. In order to ensure compliance with the constitutional mandate, it is incumbent on CENTRAL BANK OF INDIA to observe principles of natural justice before banning the business dealings with any Agency.

1.2 Since banning of business dealings involves civil consequences for an Agency concerned, it is incumbent that adequate opportunity of hearing is provided and the

explanation, if tendered, is considered before passing any order in this regard keeping in view the facts and circumstances of the case.

2. Scope

2.1 The General Conditions of Contract (GCC) of CENTRAL BANK OF INDIA generally provide that CENTRAL BANK OF INDIA reserves its rights to remove from list of approved suppliers / contractors or to ban business dealings if any Agency has been found to have committed misconduct and also to suspend business dealings pending investigation. If such provision does not exist in any GCC, the same may be incorporated.

2.2 Similarly, in case of sale of material there is a clause to deal with the Agencies / customers / buyers, who indulge in lifting of material in unauthorized manner. If such a stipulation does not exist in any Sale Order, the same may be incorporated.

2.3 However, absence of such a clause does not in any way restrict the right of Bank (CENTRAL BANK OF INDIA) to take action / decision under these guidelines in appropriate cases.

2.4 The procedure of (i) Removal of Agency from the List of approved suppliers / contractors; (ii) Suspension and (iii) Banning of Business Dealing with Agencies, has been laid down in these guidelines.

2.5 These guidelines apply to all the Units and subsidiaries of CENTRAL BANK OF INDIA.

2.6 It is clarified that these guidelines do not deal with the decision of the Management not to entertain any particular Agency due to its poor / inadequate performance or for any other reason.

2.7 The banning shall be with prospective effect, i.e., future business dealings.

3. Definitions

In these Guidelines, unless the context otherwise requires:

i) 'Party / Contractor / Supplier / Purchaser / Customer/Bidder/Tenderer' shall mean and include a public limited Bank or a private limited Bank, a firm whether registered or not, an individual, a cooperative society or an association or a group of persons engaged in any commerce, trade, industry, etc. 'Party / Contractor / Supplier / Purchaser / Customer / Bidder / Tenderer' in the context of these guidelines is indicated as 'Agency'.

ii) 'Inter-connected Agency' shall mean two or more companies having any of the following features:

a) If one is a subsidiary of the other.

b) If the Director(s), Partner(s), Manager(s) or Representative(s) are common;

c) If management is common;

d) If one owns or controls the other in any manner;

iii) 'Competent Authority' and 'Appellate Authority' shall mean the following:

a) For Bank (entire CENTRAL BANK OF INDIA) wide Banning Executive Director (GAD) shall be the 'Competent Authority' for the purpose of these guidelines. Chairman & Managing Director, CENTRAL BANK OF INDIA shall be the 'Appellate Authority' in respect of such cases except banning of business dealings with Foreign Suppliers of imported coal/coke.

b) For banning of business dealings with Foreign Suppliers of imported goods, CENTRAL BANK OF INDIA Executive Directors' Committee (EDC) shall be the 'Competent Authority'. The Appeal against the Order passed by EDC, shall lie with Chairman & Managing Director, as First Appellate Authority.

c) In case the foreign supplier is not satisfied by the decision of the First Appellate Authority, it may approach CENTRAL BANK OF INDIA Board as Second Appellate Authority.

d) For Zonal Offices only

Any officer not below the rank of Deputy General Manager appointed or nominated by the Head of Zonal Office shall be the 'Competent Authority' for the purpose of these guidelines. The Head of the concerned Zonal Office shall be the 'Appellate Authority' in all such cases.

e) For Corporate Office only

For procurement of items / award of contracts, to meet the requirement of Corporate Office only, Head of GAD shall be the

Competent Authority" and concerned Executive Director (GAD) shall be the 'Appellate Authority'.

e) Chairman & Managing Director, CENTRAL BANK OF INDIA shall have overall power to take suo-moto action on any information available or received by him and pass such order(s) as he may think appropriate, including modifying the order(s) passed by any authority under these guidelines.

iv) 'Investigating Department' shall mean any Department or Unit investigating into the conduct of the Agency and shall include the Vigilance Department, Central Bureau of Investigation, the State Police or any other department set up by the Central or State Government having powers to investigate.

v) 'List of approved Agencies - Parties / Contractors / Suppliers / Purchasers / Customers / Bidders / Tenderers shall mean and include list of approved / registered Agencies - Parties/ Contractors / Suppliers / Purchasers / Customers / Bidders / Tenderers, etc.

4. Initiation of Banning / Suspension

Action for banning / suspension business dealings with any Agency should be initiated by the department having business dealings with them after noticing the irregularities or misconduct on their part. Besides the concerned department, Vigilance Department of each Unit /Corporate Vigilance may also be competent to advise such action.

5. Suspension of Business Dealings

5.1 If the conduct of any Agency dealing with CENTRAL BANK OF INDIA is under investigation by any department (except Foreign Suppliers of imported goods), the Competent Authority may consider whether the allegations under investigation are of a serious nature and whether pending investigation, it would be advisable to continue business dealing with the Agency. If the Competent Authority, after consideration of the matter including the recommendation of the Investigating Department, if any, decides that it would not be in the interest to continue business dealings pending investigation, it may suspend business dealings with the Agency. The order to this effect may indicate a brief of the charges under investigation. If it is decided that inter-connected Agencies would also come within the ambit of the order of suspension, the same should be specifically stated in the order. The order of suspension would operate for a period not more than six months and may be communicated to the Agency as also to the Investigating Department. The Investigating Department may ensure that their investigation is completed and whole process of final order is over within such period.

5.2 The order of suspension shall be communicated to all Departmental Heads within the Plants / Units. During the period of suspension, no business dealing may be held with the Agency.

5.3 As far as possible, the existing contract(s) with the Agency may continue unless the Competent Authority, having regard to the circumstances of the case, decides otherwise.

5.4 If the gravity of the misconduct under investigation is very serious and it would not be in the interest of CENTRAL BANK OF INDIA, as a whole, to deal with such an Agency pending investigation, the Competent Authority may send his recommendation to ED (GAD), CENTRAL BANK OF INDIA Corporate Office along with the material available. If Corporate Office considers that depending upon the gravity of the misconduct, it would not be desirable for all the Units and Subsidiaries of CENTRAL BANK OF INDIA to have any

dealings with the Agency concerned, an order suspending business dealings may be issued to all the Units by the Competent Authority of the Corporate Office, copy of which may be endorsed to the Agency concerned. Such an order would operate for a period of six months from the date of issue.

5.5 For suspension of business dealings with Foreign Suppliers of imported goods, following shall be the procedure :-

i) Suspension of the foreign suppliers shall apply throughout the Bank including Subsidiaries.

ii) Based on the complaint forwarded by ED (GAD) or received directly by Corporate Vigilance, if gravity of the misconduct under investigation is found serious and it is felt that it would not be in the interest of CENTRAL BANK OF INDIA to continue to deal with such agency, pending investigation, Corporate Vigilance may send such recommendation on the matter to Executive Director, GAD to place it before Executive Directors Committee (EDC) with ED (GAD) as Convener of the Committee.

The committee shall expeditiously examine the report, give its comments/recommendations within twenty one days of receipt of the reference by ED, GAD.

iii) If EDC opines that it is a fit case for suspension, EDC may pass necessary orders which shall be communicated to the foreign supplier by ED, GAD.

5.6 If the Agency concerned asks for detailed reasons of suspension, the Agency may be informed that its conduct is under investigation. It is not necessary to enter into correspondence or argument with the Agency at this stage.

5.7 It is not necessary to give any show-cause notice or personal hearing to the Agency before issuing the order of suspension. However, if investigations are not complete in six months time, the Competent Authority may extend the period of suspension by another three months, during which period the investigations must be completed.

6. Ground on which Banning of Business Dealings can be initiated

6.1 If the security consideration, including questions of loyalty of the Agency to the State, so warrants;

6.2 If the Director / Owner of the Agency, proprietor or partner of the firm, is convicted by a Court of Law for offences involving moral turpitude in relation to its business dealings with the Government or any other public sector enterprises or CENTRAL BANK OF INDIA, during the last five years;

6.3 If there is strong justification for believing that the Directors, Proprietors, Partners, owner of the Agency have been guilty of malpractices such as bribery, corruption, fraud, substitution of tenders, interpolations, etc;

6.4 If the Agency continuously refuses to return / refund the dues of CENTRAL BANK OF INDIA without showing adequate reason and this is not due to any reasonable dispute which would attract proceedings in arbitration or Court of Law;

6.5 If the Agency employs a public servant dismissed / removed or employs a person convicted for an offence involving corruption or abetment of such offence;

6.6 If business dealings with the Agency have been banned by the Govt. or any other public sector enterprise;

6.7 If the Agency has resorted to Corrupt, fraudulent practices including misrepresentation of facts and / or fudging /forging /tampering of documents;

6.8 If the Agency uses intimidation / threatening or brings undue outside pressure on the Bank (CENTRAL BANK OF INDIA) or its official in acceptance / performances of the job under the contract;

6.9 If the Agency indulges in repeated and / or deliberate use of delay tactics in complying with contractual stipulations;

6.10 Willful indulgence by the Agency in supplying sub-standard material irrespective of whether pre-dispatch inspection was carried out by Bank (CENTRAL BANK OF INDIA) or not;

6.11 Based on the findings of the investigation report of CBI / Police against the Agency for malafide / unlawful acts or improper conduct on his part in matters relating to the Bank (CENTRAL BANK OF INDIA) or even otherwise;

6.12 Established litigant nature of the Agency to derive undue benefit;

6.13 Continued poor performance of the Agency in several contracts;

6.14 If the Agency misuses the premises or facilities of the Bank (CENTRAL BANK OF INDIA), forcefully occupies, tampers or damages the Bank's properties including land, water resources, forests / trees, etc.

(Note: The examples given above are only illustrative and not exhaustive. The Competent Authority may decide to ban business dealing for any good and sufficient reason).

7 Banning of Business Dealings

7.1 A decision to ban business dealings with any Agency should apply throughout the Bank including Subsidiaries.

7.2 There will be a Standing Committee in each Zone to be appointed by Head of Zonal Office for processing the cases of "Banning of Business Dealings" except for banning of business dealings with foreign suppliers of goods. However, for procurement of items / award of contracts, to meet the requirement of Corporate Office only, the committee shall be consisting of General Manager / Dy. General Manager each from Operations, Law & GAD. Member from GAD shall be the convener of the committee. The functions of the committee shall, inter-alia include:

- i) To study the report of the Investigating Agency and decide if a prima-facie case for Bank-wide / Local unit wise banning exists, if not, send back the case to the Competent Authority.
- ii) To recommend for issue of show-cause notice to the Agency by the concerned department.
- iii) To examine the reply to show-cause notice and call the Agency for personal hearing, if required.
- iv) To submit final recommendation to the Competent Authority for banning or otherwise.

7.3 If Bank wide banning is contemplated by the banning Committee of any Zone, the proposal should be sent by the committee to ED (GAD) through the Head of the Zonal Office setting out the facts of the case and the justification of the action proposed along with all the relevant papers and documents. GAD shall get feedback about that agency from all other Zones and based on this feedback, a prima-facie decision for banning / or otherwise shall be taken by the Competent Authority. At this stage if it is felt by the Competent Authority that there is no sufficient ground for Bank wide banning, then the case shall be sent back to the Head of Zonal Office for further action at the Zone level.

If the prima-facie decision for Bank-wide banning has been taken, ED (GAD) shall issue a show-cause notice to the agency conveying why it should not be banned throughout CENTRAL BANK OF INDIA.

After considering the reply of the Agency and other circumstances and facts of the case, ED (GAD) will submit the case to the Competent Authority to take a final decision for Bank-wide banning or otherwise.

7.4 If the Competent Authority is prima-facie of view that action for banning business dealings with the Agency is called for, a show-cause notice may be issued to the Agency as per paragraph 9.1 and an enquiry held accordingly.

7.5 Procedure for Banning of Business Dealings with Foreign Suppliers of imported goods.

- Banning of the agencies shall apply throughout the Bank including Subsidiaries.
- Based on the complaint forwarded by ED (GAD) or received directly by Corporate Vigilance, if gravity of the misconduct under investigation is found serious and it is felt that it would not be in the interest of CENTRAL BANK OF INDIA to continue to deal with such agency, pending investigation, Corporate Vigilance may send such recommendation on the matter to Executive Director, GAD to place it before Executive Directors' Committee (EDC) with ED (GAD) as Convenor of the Committee.
- The committee shall expeditiously examine the report, give its comments/recommendations within twenty one days of receipt of the reference by ED, GAD.
- If EDC opines that it is a fit case for initiating banning action, it will direct ED (GAD) to issue show-cause notice to the agency for replying within a reasonable period.
- On receipt of the reply or on expiry of the stipulated period, the case shall be submitted by ED (GAD) to EDC for consideration & decision.
- The decision of the EDC shall be communicated to the agency by ED (GAD).

8 Removal from List of Approved Agencies - Suppliers / Contractors, etc.

8.1 If the Competent Authority decides that the charge against the Agency is of a minor nature, it may issue a show-cause notice as to why the name of the Agency should not be removed from the list of approved Agencies - Suppliers / Contractors, etc.

8.2 The effect of such an order would be that the Agency would not be disqualified from competing in Open Tender Enquiries but Limited Tender Enquiry (LTE) may not be given to the Agency concerned.

8.3 Past performance of the Agency may be taken into account while processing for approval of the Competent Authority for awarding the contract.

9 Show-cause Notice

9.1 In case where the Competent Authority decides that action against an Agency is called for, a show-cause notice has to be issued to the Agency. Statement containing the imputation of misconduct or misbehavior may be appended to the show-cause notice and the Agency should be asked to submit within 15 days a written statement in its defense.

9.2 If the Agency requests for inspection of any relevant document in possession of CENTRAL BANK OF INDIA, necessary facility for inspection of documents may be provided.

9.3 The Competent Authority may consider and pass an appropriate speaking order:

- a) For exonerating the Agency if the charges are not established;
- b) For removing the Agency from the list of approved Suppliers / Contractors, etc.
- c) For banning the business dealing with the Agency.

9.4 If it decides to ban business dealings, the period for which the ban would be operative may be mentioned. The order may also mention that the ban would extend to the interconnected Agencies of the Agency.

10 Appeal against the Decision of the Competent Authority

10.1 The Agency may file an appeal against the order of the Competent Authority banning business dealing, etc. The appeal shall lie to Appellate Authority. Such an appeal shall be preferred within one month from the date of receipt of the order banning business dealing, etc.

10.2 Appellate Authority would consider the appeal and pass appropriate order which shall be communicated to the Agency as well as the Competent Authority.

11 Review of the Decision by the Competent Authority

Any petition / application filed by the Agency concerning the review of the banning order passed originally by Competent Authority under the existing guidelines either before or after filing of appeal before the Appellate Authority or after disposal of appeal by the Appellate Authority, the review petition can be decided by the Competent Authority upon disclosure of new facts / circumstances or subsequent development necessitating such review. The Competent Authority may refer the same petition to the Standing Committee/EDC as the case may be for examination and recommendation.

12 Circulation of the names of Agencies with whom Business Dealings have been banned

12.1 Depending upon the gravity of misconduct established, the Competent Authority of the Corporate Office may circulate the names of Agency with whom business dealings have been banned, to the Government Departments, other Public Sector Enterprises, etc. for such action as they deem appropriate.

12.2 If Government Departments or a Public Sector Enterprise request for more information about the Agency with whom business dealings have been banned, a copy of the report of Inquiring Authority together with a copy of the order of the Competent Authority / Appellate Authority may be supplied.

12.3 If business dealings with any Agency has been banned by the Central or State Government or any other Public Sector Enterprise, CENTRAL BANK OF INDIA may, without any further enquiry or investigation, issue an order banning business dealing with the Agency and its inter-connected Agencies.

Annexure-D: PROFORMA OF ARTICLES OF AGREEMENT

PROFORMA OF ARTICLES OF AGREEMENT

(On non- judicial Stamp Paper of relevant value by successful bidder as applicable at place of execution)

Made the _____ day of _____ month 2026 Between CENTRAL BANK OF INDIA Zonal Office, Pune, 1st Floor, 317, MG Road, Camp, Pune- 411 001 (Hereinafter called “The BANK”) of the one part And _____

(Hereinafter called “The Contractor”) of the other part. Whereas the Bank is desirous of Interior Furnishing of Building’s newly constructed building at plot no.639 to 641 at Market Yard, Pune 411037 (Hereafter called as The Project) And has caused Drawings, Specifications and Bill of Quantities Showing & describing the work to be done to be prepared by or under the direction of Central Bank of India, Zonal Office, Pune. And Whereas the Contractor has agreed to execute, subject to the conditions set forth in the Schedule hereto (hereinafter referred to as “the said Conditions”) the works shown upon the said Drawings and described in the said Specifications and included in the said Bill of Quantities for such sum as may be ascertained to be payable in terms of the Schedule of Quantities and which sum is estimated To be Rs.....

(Rupees..... hereinafter referred to as “the said Contract Amount”). NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said sum to be paid at the time and in the manner set forth in the said Conditions, the Contractor shall, subject to the said Conditions, execute and complete the work shown upon the said Drawings and described in the said Specifications and Schedule of Quantities.
2. The Bank shall pay the Contractor the said sum or such other sums as shall become payable hereunder at the times and in the manner specified in the said Conditions.
3. The term “Project Consultant/ Project Architect” in the said Conditions shall mean the said M/s JYOTI PANSE AND ASSOCIATES or in the event of it being ordered to be or would cease to be or in the event of it being ordered to be or would cease to be the Consultant for that purpose by the Bank, not being a person to whom the Contractor shall object for reasons considered to be sufficient by the Arbitrator mentioned in the said conditions provided always that no person subsequently appointed to be the Consultants under this Contract shall be entitled to disregard or overrule any previous decision or approval or direction given or expressed by the Consultants for the time being.
4. Tender documents containing Notice to the Contractors, Conditions of Contract, and Appendix thereto, General Conditions of Contract, special conditions of the contract, Specifications and Bill of Quantities with the rates entered therein, shall be read and studied as forming part of this agreement and the parties hereto shall respectively abide by and submit themselves to the conditions and stipulations and perform the agreements on their part.
5. This contract is neither a fixed lump sum Contract nor a piece work Contract, but is a Contract to carry out work to be paid for according to actual measured quantities at the rates contained in the Schedule of Rates and probable quantities or as provided in the Conditions.
 - i. The Bank through the Architect/Engineer, reserves to himself the right of altering the drawings and nature of the work of adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.

ii. The Contractors represent that they have experienced and competent staff which will enable them to ensure proper quality check on the materials, whether brought by the Contractors, and which will ensure that the Contractors will carry out proper tests as required by the Maharashtra state

6. The Contractors covenant and warrant that completed items of work as well as the entire work on completion will be in conformity with the Pune Municipal corporation and Market Yard committee rules and regulations and the term and conditions of this contract and will be of contract quality and description.

7. Time shall be considered as of the essence of this Agreement and the Contractor hereby agrees to commence the work within 7 days after the site is handed over to him as provided for in the said conditions and to complete the entire work by 120 days, nevertheless to the provisions for extension of time.

8. This Agreement and Contract to be deemed to have been made in Pune and any question or dispute arising out of or in any way connected with this Agreement and contract shall be deemed to have arisen in Pune and only the Court in Pune shall have jurisdiction to determine the same

9. Any dispute arising under this Agreement shall be referred to arbitration in accordance with the stipulations laid down in the Arbitration clause

As witness our hands this.....day of.....2026.

Signed by the said

Signed by the said

Owner/ Bank

Contractor

In the presence of:

In the presence of:

Witness No.1 Name & Address

Witness No.1 Name & Address

Witness No.2 Name & Address

Witness No.2 Name & Address

Annexure - E

LETTER OF UNDERTAKING

**The Asst. General Manager,
Central Bank of India,
Zonal Office, Pune
317, MG Road,
Camp, Pune 411 001.**

TENDER FOR - Interior Furnishing Works (including Carpentry, Furniture, False ceiling, Electrical, Data work, Air conditioning low side, painting and other related works of new office building at Plot No. 639 to 641, Market Yard, Gultekdi Pune

Dear Sir/ Madam,

We acknowledge the receipt of your Tender for the captioned project.

We have examined and clearly understood works to be undertaken by us regarding the project. We have also considered all the contemplations furnished by the Bank while submitting our bid for your consideration.

We offer to provide our professional services for the captioned project strictly following working drawings and detailed terms and conditions spelled out in this Tender.

While submitting this Bid, we certify that: -

1. We have adequate experience in executing all activities and services about the proposed works of this tender.
2. We are equipped with adequate technical expertise and workforce to execute and supervise various activities of Carpentry, false ceiling, Civil, Plumbing, Electrical, networking, HVAC, Fire fighting, Access Control System, Security, BMS and all other services of the project.
3. Wherever, necessary, we undertake that we shall engage expert consultants to cater to the requirement of specialized services for the project at our own cost within the tender amount approved by the Bank.
4. The undersigned may sign on behalf of the CONTRACTOR and the support document delegating this authority is enclosed to this letter.
5. We declare that we are not in contravention of conflict of interest obligation mentioned in this NIT.
6. We confirm that the Price bid for the project submitted by us has been arrived at without agreement with any other Bidder of this TENDER to restrict competition.

7. The price Bids are as per the BOQ AND SPECIFICATIONS OF THIS TENDER and subsequent clarifications/modifications/revisions furnished by the Bank, with no exception. Our bid approved shall remain firm and fixed till completion of the entire project and we shall not raise any claim for any escalation/enhancement in the approved rates.
8. The BID PRICE quoted by us has not been disclosed and will not be disclosed to any other Bidder responding to this tender.
9. We have not induced or attempted to induce any other Bidder to submit or not to submit a Bid for restricting competition.
10. If our offer is accepted, we undertake to take up the project immediately and will render our professional services as per the timeline specified in this document.
11. We certify that we have made no changes in the contents of the tender document read with its amendments/clarifications provided by the Bank submitted by us in our Bid document.
12. It is further certified that the contents of our Bid are factually correct. We also undertake that in the event of any information/data/details proving to be incorrect at any stage, the Bank may end our contract at any stage of the project without notice.
13. We also understand that Bank reserve their rights to accept any or to reject all the Bids without assigning reason therefor.
14. We undertake that our name does not appear in any "Caution" list of RBI / IBA or any other regulatory body for outsourcing activity.
15. If our Bid is accepted, we undertake to enter and execute at our cost, when called upon by the Bank to do so, a contract in the prescribed form and we shall be jointly and severally responsible for the due performance of the contract. However, until such a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a contract between us. We shall not withhold our work in the project for execution such formal agreement.
16. The name (s) of successful Bidder to whom the contract is finally awarded after the completion of the bidding process shall be displayed on the website of the Bank and/or communicated to the successful Bidder (s).

We undertake and agree to abide by all the terms and conditions stipulated by the Bank in the tender document.

**Signature Of Contractor
With Rubber Stamp**

Date:

Place:

Annexure - F

Instructions to Bidders – e tendering

1. The Bidders participating through e-Tendering for the first time, for Central Bank of India will have to complete the Online Registration Process on the portal. All the bidders interested in participating in the online e-Tendering process are required to procure Class II or Class III Digital e-Token having -2- certificates inside it, one for Signing/Verification purpose and another for Encryption/Decryption purpose. The tender should be prepared & submitted online using the bidder's authorized individual's (Individual certificate is allowed for proprietorship firms) Digital e- Token. If any assistance is required regarding e-Tendering (registration / upload / download/ Bid Preparation / Bid Submission), please contact on the support numbers given in the support details.

2. Registration Process for Bidders

- a) Open the URL: <https://centralbank.abcprocure.com/EPROC/>
- b) On Right hand side, Click and save the Manual "**Bidder Manual for Bidders to participate on e-tender**"
- c) Register yourself with all the required details properly.
- d) TRAINING: Agency appointed by the Bank will provide user manual and demo / training for the prospective bidders
- e) LOG IN NAME & PASSWORD: Each Vendor / Bidder will be assigned a Unique User Name & Password by the agency appointed by the Bank. The Bidders are requested to change the Password and edit the information in the Registration Page after the receipt of initial Password from the agency appointed by the Bank.

GENERAL TERMS & CONDITIONS: Bidders are required to read the "Terms and Conditions" section of the portal (of the agency concerned, using the Login IDs and passwords given to them.

Bid Submission Mode.	https://centralbank.abcprocure.com/EPROC Through e-tendering portal (Class II or Class III Digital Certificate with both Signing & Encryption is required for tender participation)
Support person and phone number for e- tender service provider for any help in accessing the website and uploading the tender documents or any other related queries	e-Procurement Technologies Limited Technical Support Team Mr. Sujith Nair: 079 68136857 sujith@eptl.in Ms. Geeta : 079 90334460 geeta@auctiontiger.net Ms. Khushboo : 09510813528 khushboo.mehta@eptl.in Ms. Pooja : 09328931942 pooja.shah@eptl.in Ms. Komal : 07904407997 komal.d@eptl.in Mr Nandan Valera : 9081000427 nandan.v@eptl.in Ms Vrusha Soni : 9904407997 vrusha@eptl.in Mobile Numbers: 91-9904407997, 9081000427

Note: please note Support team will be contacting through email and whenever required through phone call as well. Depending on nature of assistance support team will contact on the priority basis. It will be very convenient for bidder to schedule their online demo in advance with support team to avoid last minute rush.

f) All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.

g) **BIDS PLACED BY BIDDER:** The bid of the bidder will be taken to be an offer to sell. Bids once made by the bidder cannot be cancelled. The bidder is bound to sell the material as mentioned above at the price that they bid.

Preparation & Submission of Bids-

The Bids (Eligibility Cum Technical as well as Commercial) shall have to be prepared and subsequently submitted online only. Bids not submitted "ON LINE" shall be summarily rejected. No other form of submission shall be permitted.

Dos and Don'ts for Bidder

- ☐ Registration process for new Bidder's should be completed at the earliest
- ☐ The e-Procurement portal is open for upload of documents with immediate effect Hence Bidders are advised to start the process of upload of bid documents well in advance.
- ☐ Bidder has to prepare for submission of their bid documents online well in advance as the upload process of soft copy of the bid documents requires encryption (large files take longer time to encrypt) and upload of these files to e-procurement portal depends upon bidder's infrastructure and connectivity.
- ☐ To avoid last minute rush for upload bidder is required to start the upload for all the documents required for online submission of bid one week in advance.
- ☐ Bidder to initiate few documents uploads during the start of the RFP submission and help required for uploading the documents / understanding the system should be taken up with e-procurement bidder well in advance.
- ☐ Bidder should not raise request for extension of time on the last day of submission due to non- submission of their Bids on time as Bank will not be in a position to provide any support at the last minute as the portal is managed by e-procurement service provider.
- ☐ Bidder should not raise request for offline submission or late submission since only online e- Procurement submission is accepted.
- ☐ Part submission of bids by the Bidder's will not be processed and will be rejected.

Terms & Conditions of Online Submission

1. Bank has decided to determine L1 through bids submitted on Bank's E-Tendering website <https://centralbank.abcpocure.com/EPROC>. Bidders shall bear the cost of registration on the Bank's e-tendering portal. Rules for web portal access are as follows:

2. Bidder should be in possession of CLASS II or CLASS III-Digital Certificate in the name of company/bidder with capability of signing and encryption for participating in the e-tender. Bidders are advised to verify their digital certificates with the service provider at least two days before due date of submission and confirm back to Bank.
3. Bidders at their own responsibility are advised to conduct a mock drill by coordinating with the e-tender service provider before the submission of the technical bids.
4. E-Tendering will be conducted on a specific web portal as detailed in (schedule of bidding process) of this RFP meant for this purpose with the help of the Service Provider identified by the Bank as detailed in (schedule of bidding process) of this RFP.
5. Bidders will be participating in E-Tendering event from their own office / place of their choice. Internet connectivity /browser settings and other paraphernalia requirements shall have to be ensured by Bidder themselves.
6. In the event of failure of their internet connectivity (due to any reason whatsoever it may be) the service provider or Bank is not responsible.
7. In order to ward-off such contingent situation, Bidders are advised to make all the necessary arrangements / alternatives such as back –up power supply, connectivity whatever required so that they are able to circumvent such situation and still be able to participate in the E- Tendering Auction successfully.
8. However, the vendors are requested to not to wait till the last moment to quote their bids to avoid any such complex situations.
9. Failure of power at the premises of bidders during the E-Tendering cannot be the cause for not participating in the E-Tendering.
10. On account of this, the time for the E-Tendering cannot be extended and BANK is not responsible for such eventualities.
11. Bank and / or Service Provider will not have any liability to Bidders for any interruption or delay in access to site of E-Tendering irrespective of the cause.
12. Bank's e-tendering website will not allow any bids to be submitted after the deadline for submission of bids. In the event of the specified date and time for the submission of bids, being declared a holiday for the Bank, e-tendering website will receive the bids up to the appointed time on the next working day. Extension / advancement of submission date and time will be at the sole discretion of the Bank.
13. During the submission of bid, if any bidder faces technical issues and is unable to submit the bid, in such case the Bank reserves its right at its sole discretion but is not obliged to grant extension for bid submission by verifying the merits of the case and after checking necessary details from Service provider.

14. Utmost care has been taken to reduce discrepancy between the information contained in e- tendering portal and this tender document. However, in event of any such discrepancy, the terms and conditions contained in this tender document shall take precedence.

15. Bidders are suggested to attach all eligibility criteria documents with the Annexures in the technical bid.

3. Guidelines to Contractors on the operations of Electronic Tendering System of Central Bank of India

3.1 Pre-requisites to participate in the Tenders

Registration of Bidders on Electronic Tendering System on Portal of CBI: The Bidders Non Registered in Central Bank of India and interested in participating in the e-Tendering process of CBI shall be required to enroll on the Electronic Tendering System. To enroll Bidder has to generate User ID and password on the <https://centralbank.abcpocure.com /EPROC>

Registration of New bidders:

<https://centralbank.abcpocure.com/EPROC/bidderregistration>

The Bidders may obtain the necessary information on the process of Enrollment either from Helpdesk Support Team: 079-68136815, 9879996111 or may download User Manual from Electronic Tendering System for CBI. i.e. <https://centralbank.abcpocure.com/EPROC>

3.2 Preparation of Bid & Guidelines of Digital Certificate

The Bid Data that is prepared online is required to be encrypted and the hash value of the Bid Data is required to be signed electronically using a Digital Certificate (Class – II or Class – III). This is required to maintain the security of the Bid Data and also to establish the identity of the Bidder transacting on the System. This Digital Certificate should be having Two Pair (1. Sign Verification 2. Encryption/ Decryption)

The Digital Certificates are issued by an approved Certifying Authority authorized by the Controller of Certifying Authorities of Government of India through their Authorized Representatives upon receipt of documents required to obtain a Digital Certificate.

Bid data / information for a particular Tender may be submitted only using the Digital Certificate. Certificate which is used to encrypt the data / information and Signing Digital Certificate to sign the hash value during the Online Submission of Tender stage. In case, during the process of preparing and submitting a Bid for a particular Tender, the Bidder loses his / her Digital Signature Certificate (i.e. due to virus attack, hardware problem, operating system problem); he / she may not be able to submit the Bid online. Hence, the Users are advised to store his / her Digital Certificate securely and if possible, keep a backup at safe place under adequate security to be used in case of need.

In case of online tendering, if the Digital Certificate issued to an Authorized User of a Partnership Firm is used for signing and submitting a bid, it will be considered equivalent to a no objection certificate / power of attorney to that User to submit the bid on behalf of the Partnership Firm. The Partnership Firm has to authorize a specific individual via an authorization certificate signed by a partner of the firm (and in case the applicant is a partner, another partner in the same form is required to authorize) to use the digital certificate as per Indian Information Technology Act, 2000 and subsequent amendment.

Unless the Digital Certificate is revoked, it will be assumed to represent adequate authority of the Authority User to bid on behalf of the Firm for the Tenders processed on the Electronic Tender Management System of Central Bank of India as per Indian Information Technology

Act, 2000 and subsequent amendment. The Digital Signature of this Authorized User will be binding on the Firm. It shall be the responsibility of Partners of the Firm to inform the Certifying Authority or Sub.

Certifying Authority, if the Authorized User changes, and apply for a fresh Digital Signature Certificate. The procedure for application of a Digital Signature Certificate will remain the same for the new Authorized User.

The same procedure holds true for the Authorized Users in a Private / Public Limited Company. In this case, the Authorization Certificate will have to be signed by the Director of the Company or the Reporting Authority of the Applicant.

The bidder should Ensure while procuring new digital certificate that they procure a pair of certificates (two certificates) one for the purpose of Digital Signature, Non-Repudiation and another for Key Encryption.

3.3 Recommended Hardware and Internet Connectivity

To operate on the Electronic Tendering System, the Bidder are recommended to use Computer System with at least 1 GB of RAM and broadband connectivity with minimum 512 kbps bandwidth. However, Computer Systems with latest i3 / i5 Intel Processors and 3G connection is recommended for better performance.

Operating System Requirement: Windows 7 and above Browser Requirement (Compulsory): Internet Explorer Version 9 (32 bit) and above and System Access with Administrator Rights.

Toolbar / Add on / Pop up blocker

Users should ensure that there is no software installed on the computers which are to be used for using the website that might interfere with the normal operation of their Internet browser. Users have to ensure that they do not use any pop-up blockers, such as those provided by Internet Explorer and complementary software, like for example the Google tool bar. This might, in certain cases depending on user's settings, prevent the access of the EAS application.

3.4 Online viewing of Detailed Notice Inviting Tenders

The Bidders can view the Detailed Tender Notice along with the Time Schedule (Key Dates) for all the Live Tenders released by CBI on the home page of CBI e-Tendering Portal on <https://centralbank.abcpurchase.com/EPROC>.

3.5 Download of Tender Documents:

The Pre-qualification / Main Bidding Documents are available for free downloading. However, to participate in the online tender, the bidder must purchase the bidding documents by filling the cost of tender form fee.

3.6 Online Submission of Tender

Submission of Bids will be preceded by Online Submission of Tender with digitally signed Bid Hashes (Seals) within the Tender Time Schedule (Key dates) published in the Detailed Notice Inviting Tender. The Bid Data is to be prepared in the templates provided by the Tendering Authority of CBI. The templates may be either form based, extensible tables and / or unloadable documents. In the form based type of templates and extensible table type of templates, the Bidders are required to enter the data and encrypt the data/documents using the Digital Certificate / Encryption Tool.

In case Unloadable document type of templates, the Bidders are required to select the relevant document / compressed file (containing multiple documents) already uploaded in the briefcase.

Notes:

- (a) The Bidders upload a single documents unloading option.
- (b) The Bid hash values are digitally signed using valid class II or Class - III Digital Certificate issued any Certifying Authority. The Bidders are required to obtain Digital Certificate in advance.
- (c) The bidder may modify bids before the deadline for Online Submission of Tender as per Time Schedule mentioned in the Tender documents.
- (d) This stage will be applicable during both Pre-bid/ Pre-qualification and Financial Bidding Processes.

The documents submitted by bidders must be encrypted using document encryption tool which available for download under Download section on <https://centralbankabcprocure.com/EPROC>

Steps to encrypt and upload a document:

- ☐ Select Action: Encryption-> Tender ID: (enter desired tender ID) -> Envelope: (Technical/Price Bid)-> Add File: (Select desired document to be encrypted)- > Save File(s) to: (select desired location for encrypted file to save).
- ☐ After successful encryption, format of encrypted file will change to .enc which is required to be uploaded by bidders.
- ☐ After encryption bidders are required to upload document as per the mandatory list mentioned in the envelope i.e. Technical/ Commercial.

Note: Bank and e-Procurement Technologies Limited shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-tender platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the event. Bidders are advised to ensure system availability and prepare their bid well before time to avoid last minute rush Bidder can fix a call with support team members in case guidance is required by calling on below mentioned numbers.

Bidders need to take extra care while mentioning tender ID, entering incorrect ID will not allow Bank to decrypt document.

3.7 Close for Bidding:

After the expiry of the cut-off time of Online Submission of Tender stage to be completed by the Bidders has lapsed, the Tender will be closed by the Tender Authority.

3.8 Online Final Confirmation:

After submitting all the documents bidders need to click on "Final Submission" tab. System will give pop up "You have successfully completed your submission" that assures submission completion.

3.9 Short listing of Bidders for Financial Bidding Process:

The Tendering Authority will first open the Technical Bid documents of all Bidders and after scrutinizing these documents will shortlist the Bidders who are eligible for Financial Bidding Process. The short listed Bidders will be intimated by email.

3.10 Opening of the Financial Bids:

The Bidders may join online for tender Opening at the time of opening of Financial Bids Tendering Portal after the completion of opening process. However, the results of the Financial Bids of all Bidders shall be available on the e-tendering Portal after the completion of opening process.

3.11 Tender Schedule (Key Dates):

The Bidders are strictly advised to follow the Dates and Times as indicated in the Time Schedule in the detailed tender Notice for the Tender: All the online activities are time tracked and the electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and time of the stage as defined in the Tender Schedule.

At the sole discretion of the tender Authority, the time schedule of the Tender stages may be extended.

Annexure – G - FORMS

(TO BE SUBMITTED WITH TECHNICAL BID)

1	Name of the Firm	
2	Address	
3	Telephone No. with STD code & Mobile Number	
4	Fax No with STD code	
5	Primary e-mail address	
6	Alternate e-mail address	
7	Constitution of the Firm (Proprietorship Firm/ Partnership Firm/ Private Limited Company/ Public Limited Company)	
8	Date of Establishment	
9	Name of document of evidence of establishments like a certificate of incorporation and its number (if any) and date of issue	
10	Annexure number of documents mentioned in col (9)	
11	Please mention any INTERIOR RENOVATION work done before 31-03-2026	
12	Annexure number of the document in evidence of information submitted in col (11)	
13	Name of proprietor / Partners / Directors	

14	Goods & Service Tax registration number			
15	Annexure number of GST registration certificate			
16	Service Tax/ GST paid during last 3 years (amount in lacs)	Year ended on	Tax paid	
		31.03.2024		
		31.03.2025		
		31.03.2026		
17	Annexure number of certificates issued by a chartered accountant for supporting information mentioned above or any other evidence in that regard			
18	Turnover of the firm during the last 3 years (amount in lacs)	Year ended on	Turnover	
		31.03.2024		
		31.03.2025		
		31.03.2026		
19	Annexure number of certificates issued by a chartered accountant for supporting information mentioned above and audited P&L statement in that regard			
20	Number of Technical personnel who are promoters or permanent employee of the firm (These numbers should tally with details being given by you in other forms)			
21	Annexure number of lists of office equipment owned by the firm			
25	Details of Bank account of the firm			
	Account name (exactly as it appears on statement of account)			
	Account number			
	IFSC			
	Name of Bank			
	Branch name and branch code			
26	Name and designation of the executive of the firm to whom Bank can contact for			

	seeking information	
27	Mobile number and email ID of the above contact person	
28	Annexure number of the latest income tax clearance certificate	

Signature of the Contractor with Seal Date:

Place:

BIO-DATA OF THE PARTNERS / DIRECTORS
(To be submitted with technical bid)

Use a separate form for each partner/director.

1	Name	
2	Designation/position	
3	Associated with the firm since	
4	Date of Birth	
5	Professional Qualification	
6	Professional Experience	
7	Professional Affiliation	
8	Details of Membership	
9	Detail of the papers published in Magazine (s) (If enclosed in separate sheet, then show Annexure number)	
10	Annexure number of the document evidencing association with the firm like partnership deed, etc.	

Signature of the Contractor with seal Date:

Place:

**BIO-DATA OF TECHNICAL STAFF (ARCHITECTS/ INTERIOR
DESIGNER/ENGINEERS)**

Use a separate form for each Executive

1	Name	
2	Designation/position	
3	Associated with the firm since	
5	Professional Qualification	
6	Professional Experience	
7	Field of expertise	
8	Contact number	
9	e-mail Id	
10	Annexure number of the document evidencing employment with the firm like EPF contribution, etc.	

Signature of the Contractor with Seal Date:

Place:

**DETAIL OF MAJOR OFFICE INTERIOR RENOVATION WORKS
(TO BE SUBMITTED WITH TECHNICAL BID)**

Completed during the last 7 years (as on 31.03.2026)

- **Use a separate sheet for each work.**
- **Mention only completed projects.**
- **Mention only those projects which you want the bank to consider judging your eligibility and awarding marks.**

1	Name and address of the Client	
2	Client's status like Public Sector Organization / Public Sector Bank/ Government Department/ Pvt organizations	
3	Name of Project	
4	Description and nature of work	
5	Location of the work with complete address	
6	Job assigned to consultant in the project like Design/ CONSULTANT, etc.	
7	The estimated value of the project (Rs in Lakhs)	
8	The last value of Project (Rs in Lakhs)	
9	Scheduled date of start of the project	
10	Scheduled date of completion of the project	
11	The actual date of the start of the project	
12	The actual date of completion of the project	
13	Reasons for cost/ time overrun if any	
14	Annexure number of a letter received from the client regarding the award of work.	

15	Annexure number of a letter received from the client regarding successful completion of work.	
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Note:

- (a) The work should have been executed by the firm under the name in which they are applying.
- (b) The Bank will get the confidential report from the previous clients and the consultant shall not object the same.

Signature of the Contractor with Seal Date:

Place:

(TO BE SUBMITTED WITH TECHNICAL BID)

LIST OF PENDING ARBITRATION/LITIGATION/SUITS WITH PREVIOUS CLIENTS

SR. NO.	NAME OF PROJECT WITH NAME OF CLIENT	PENDING SINCE	REASONS FOR PENDING	ANNEXURE NUMBER OF SUPPORTING DOCUMENT

Signature of the Contractor with Seal Date:

Place:

(TO BE SUBMITTED WITH TECHNICAL BID)

LIST OF ANNEXURES
(Use additional sheets)

ANNEXURE NUMBER	Details OF DOCUMENT

END OF TENDER DOCUMENT